



agiles

From Aptean

User Documentation AppSource

agiles Purchase Conditions app

February 15th, 2021

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Important additional information:

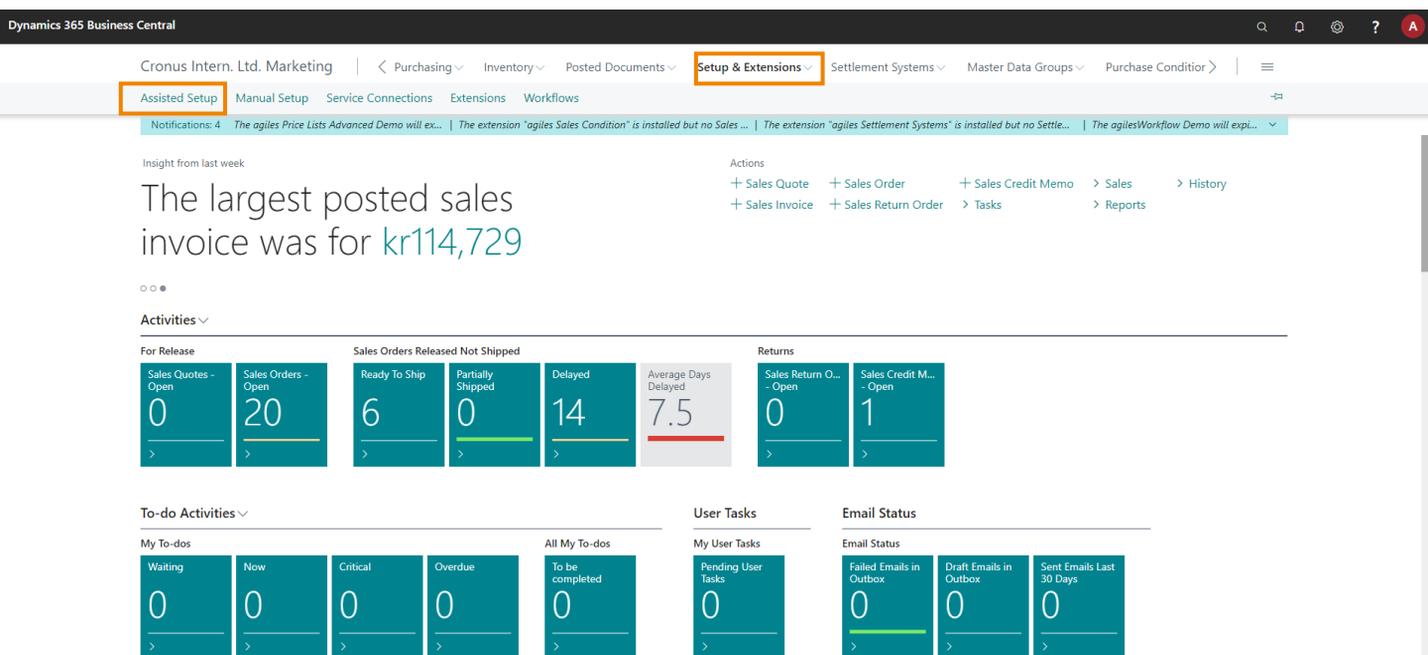
- The User Documentation was done in a W1 database in Microsoft Dynamics 365 Business Central Wave2 2020 (BC17).
- User Role is set to Sales Order Processor.
- User has assigned following Permission Sets:

AGB AGILES SYSTEM	agiles System Application
AGB MDG LIBRARY	agiles Master Data Groups Libr
AGB MDG LIBRARY +	agiles Master Data Groups Libr
AGB PCM BASE	agiles Purchase Conditions
AGB PCM BASE +	agiles Purchase Conditions
D365 BUS FULL ACCESS	Dyn. 365 Full Business Acc.

Basic Setup

Basic Setup

- 1) Click on **Setup & Extensions**
- 2) Click on **Assisted Setup**
(alternatively click on set up now in the notification)



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and several dropdown menus: 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions' (highlighted with an orange box), 'Settlement Systems', 'Master Data Groups', and 'Purchase Condition'. Below the navigation bar, there are notification cards for 'Assisted Setup', 'Manual Setup', 'Service Connections', 'Extensions', and 'Workflows'. The main content area displays 'Insight from last week' with the text 'The largest posted sales invoice was for kr114,729'. Below this, there are several activity cards:

- For Release:** Sales Quotes - Open (0), Sales Orders - Open (20), Ready To Ship (6), Partially Shipped (0), Delayed (14), Average Days Delayed (7.5).
- Returns:** Sales Return O... - Open (0), Sales Credit M... - Open (1).
- To-do Activities:** My To-dos (Waiting: 0, Now: 0, Critical: 0, Overdue: 0), All My To-dos (To be completed: 0).
- User Tasks:** My User Tasks (Pending User Tasks: 0).
- Email Status:** Failed Emails in Outbox (0), Draft Emails in Outbox (0), Sent Emails Last 30 Days (0).

Basic Setup

1) Click on **Set up Purch Condition Setup**

Dynamics 365 Business Central

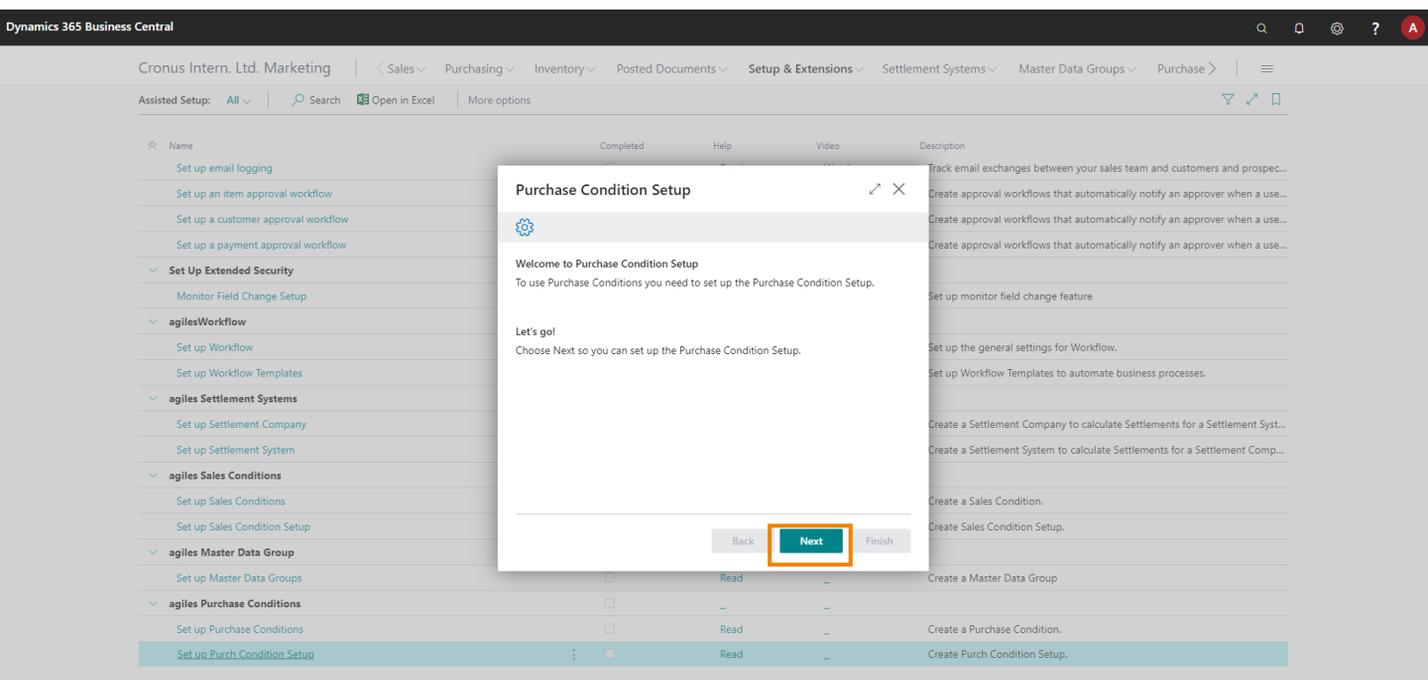
Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | **Setup & Extensions** | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging	<input type="checkbox"/>	Read	Watch	Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set up a customer approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set up a payment approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set Up Extended Security	<input type="checkbox"/>	–	–	
Monitor Field Change Setup	<input type="checkbox"/>	Read	–	Set up monitor field change feature
agilesWorkflow	<input type="checkbox"/>	–	–	
Set up Workflow	<input type="checkbox"/>	Read	–	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	Read	–	Set up Workflow Templates to automate business processes.
agiles Settlement Systems	<input type="checkbox"/>	–	–	
Set up Settlement Company	<input type="checkbox"/>	Read	Watch	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	Read	–	Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions	<input type="checkbox"/>	–	–	
Set up Sales Conditions	<input type="checkbox"/>	Read	–	Create a Sales Condition.
Set up Sales Condition Setup	<input type="checkbox"/>	Read	–	Create Sales Condition Setup.
agiles Master Data Group	<input type="checkbox"/>	–	–	
Set up Master Data Groups	<input type="checkbox"/>	Read	–	Create a Master Data Group
agiles Purchase Conditions	<input type="checkbox"/>	–	–	
Set up Purchase Conditions	<input type="checkbox"/>	Read	–	Create a Purchase Condition.
Set up Purch Condition Setup	<input type="checkbox"/>	Read	–	Create Purch Condition Setup.

Basic Setup

1) Click on **Next**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Purchase Condition Setup

Welcome to Purchase Condition Setup
To use Purchase Conditions you need to set up the Purchase Condition Setup.

Let's go!
Choose Next so you can set up the Purchase Condition Setup.

Back **Next** Finish

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	--	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input type="checkbox"/>	Read	--	Create a Purchase Condition.
Set up Purch Condition Setup	<input type="checkbox"/>	Read	--	Create Purch Condition Setup.

Basic Setup

1) Activate Purchase Conditions Activated

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales > Purchasing > Inventory > Posted Documents > Setup & Extensions > Settlement Systems > Master Data Groups > Purchase >

Assisted Setup: All > Search Open in Excel More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	-	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input type="checkbox"/>	Read	-	Create a Purchase Condition.
Set up Purch. Condition Setup	<input type="checkbox"/>	Read	-	Create Purch Condition Setup.

Purchase Condition Setup

Set general information for the Purchase Condition Setup you like to set up. Tick 'Deactiv.Loading after Release' if you want to have sales condition loading deactivated at first document release.

Purchase Conditions Activated

Deactiv.Loading after Release

Additional information of 'Purchases & Payables Setup'.

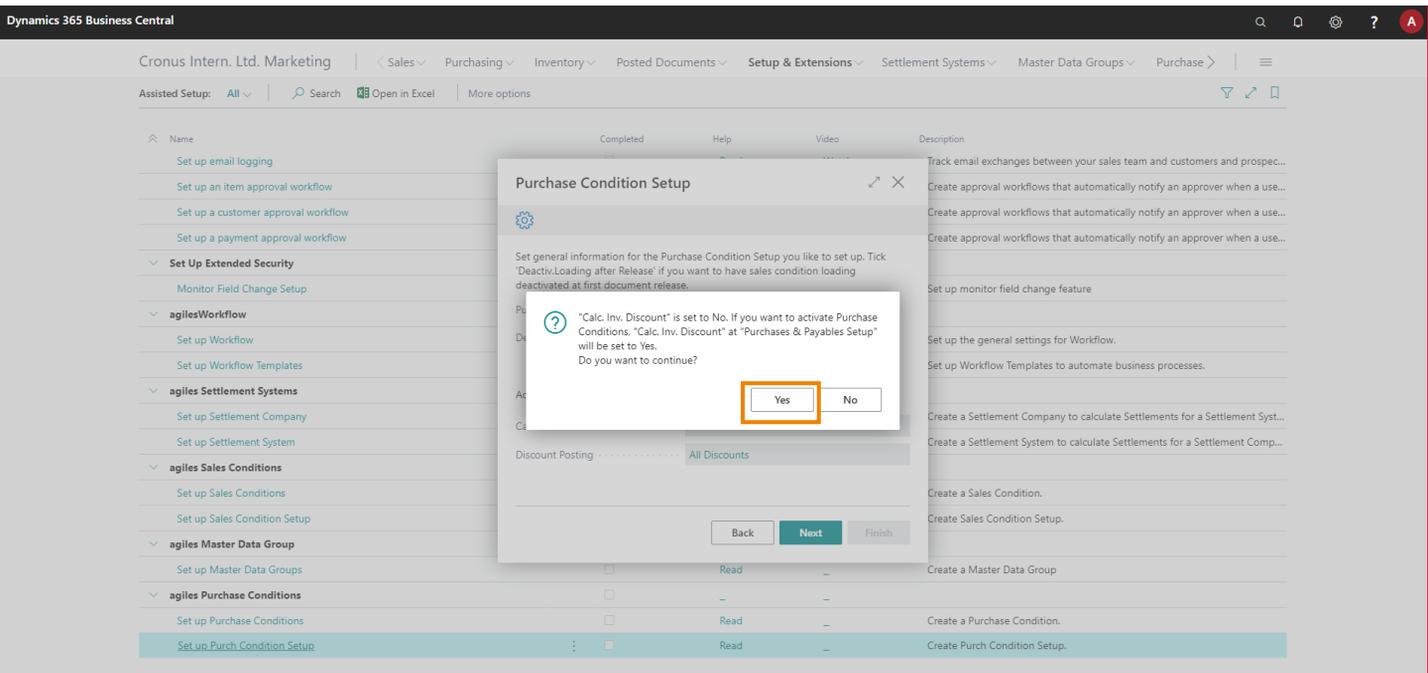
Calc. Inv. Discount No

Discount Posting All Discounts

Back Next Finish

Basic Setup

1) Click on **Yes**



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes "Cronus Intern. Ltd. Marketing" and various menu items like "Sales", "Purchasing", "Inventory", "Posted Documents", "Setup & Extensions", "Settlement Systems", "Master Data Groups", and "Purchase". The main area displays a list of setup tasks under "Setup & Extensions". A modal dialog box titled "Purchase Condition Setup" is open, displaying the following text:

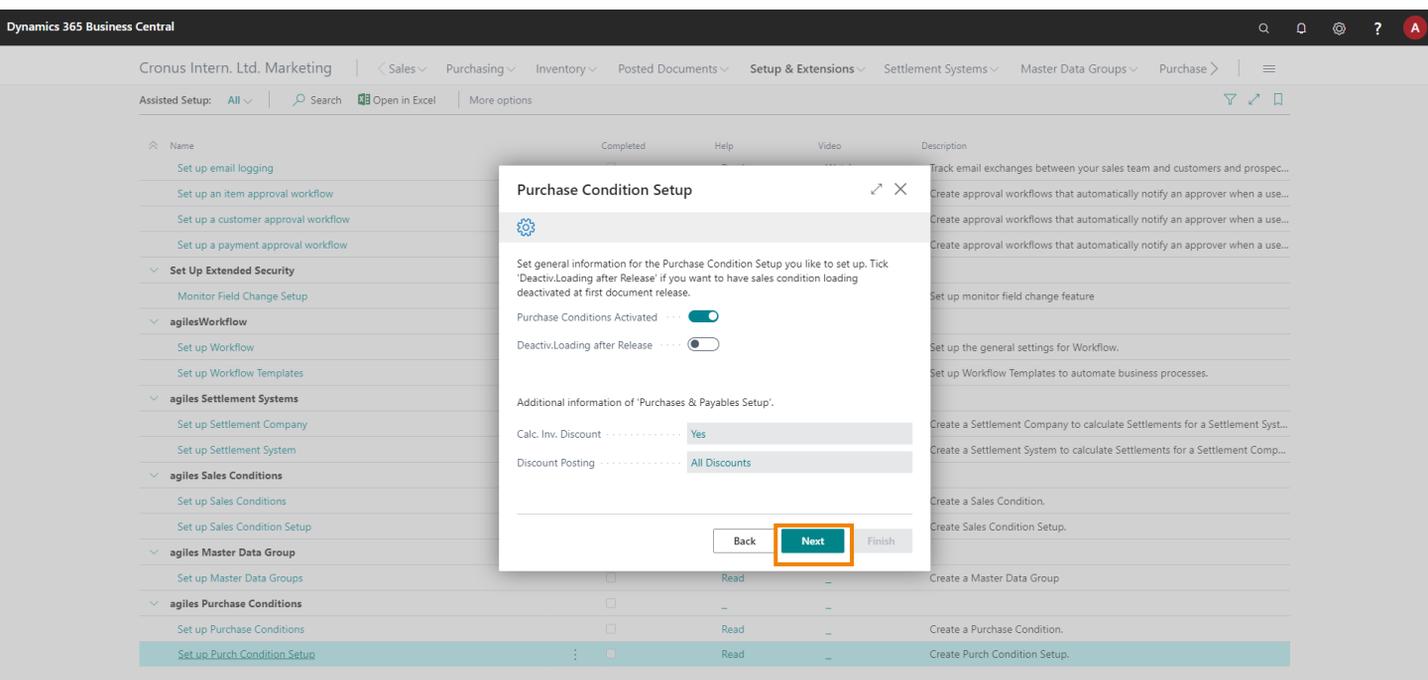
Set general information for the Purchase Condition Setup you like to set up. Tick "Deactiv.Loading after Release" if you want to have sales condition loading deactivated at first document release.

"Calc. Inv. Discount" is set to No. If you want to activate Purchase Conditions, "Calc. Inv. Discount" at "Purchases & Payables Setup" will be set to Yes.
Do you want to continue?

The dialog box has "Yes" and "No" buttons, with the "Yes" button highlighted by an orange box. At the bottom of the dialog, there are "Back", "Next", and "Finish" buttons.

Basic Setup

1) Click on **Next**



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The main area displays a list of setup tasks. A modal dialog box titled 'Purchase Condition Setup' is open, containing the following text and controls:

Purchase Condition Setup

Set general information for the Purchase Condition Setup you like to set up. Tick 'Deactiv.Loading after Release' if you want to have sales condition loading deactivated at first document release.

Purchase Conditions Activated

Deactiv.Loading after Release

Additional information of 'Purchases & Payables Setup':

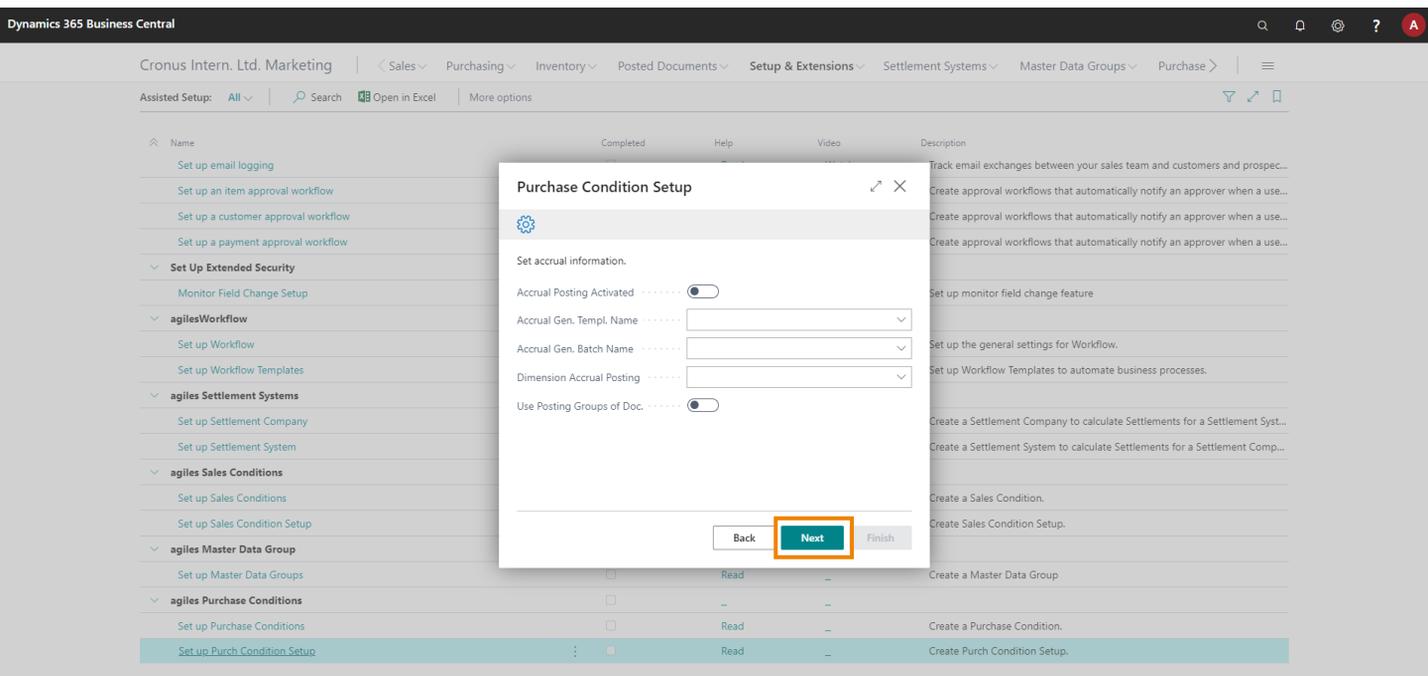
Calc. Inv. Discount Yes

Discount Posting All Discounts

Buttons: Back, **Next**, Finish

Basic Setup

1) Click on **Next**



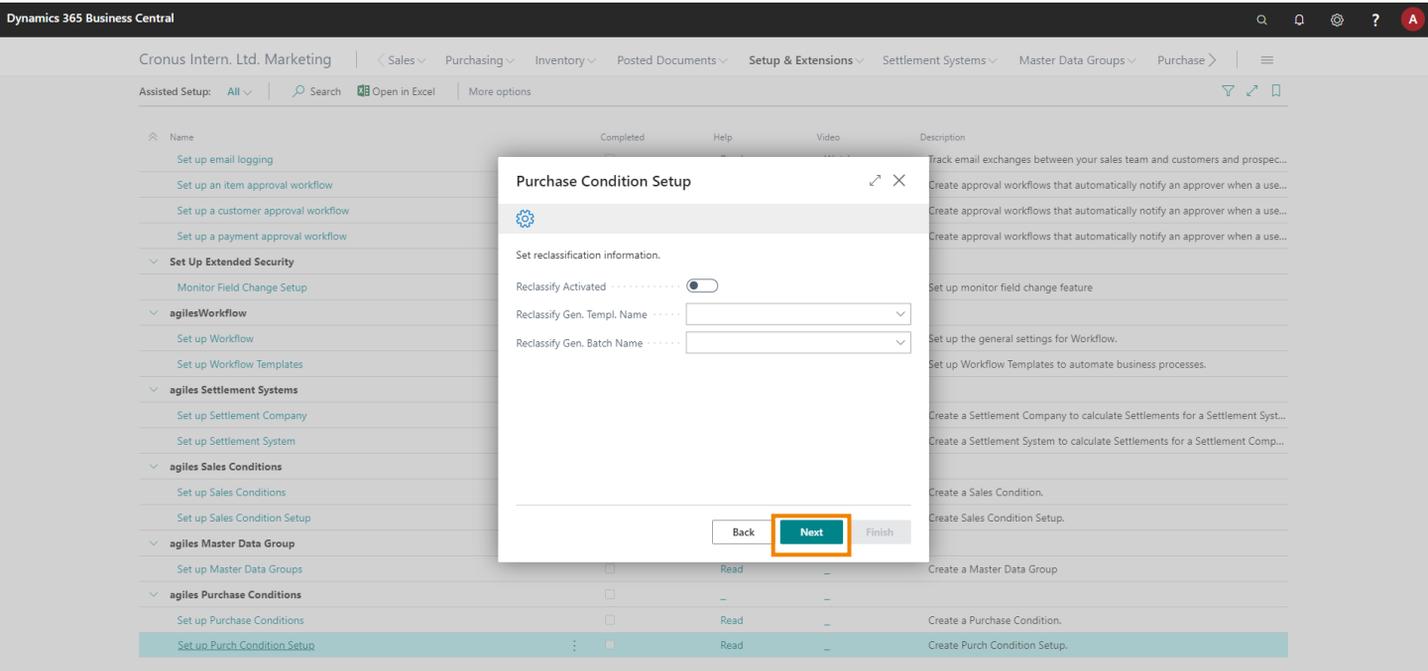
The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The main area displays a list of setup tasks. A modal dialog titled 'Purchase Condition Setup' is open, showing the following options:

- Set accrual information.
- Accrual Posting Activated:
- Accrual Gen. Templ. Name:
- Accrual Gen. Batch Name:
- Dimension Accrual Posting:
- Use Posting Groups of Doc.:

At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with a red box.

Basic Setup

1) Click on **Next**



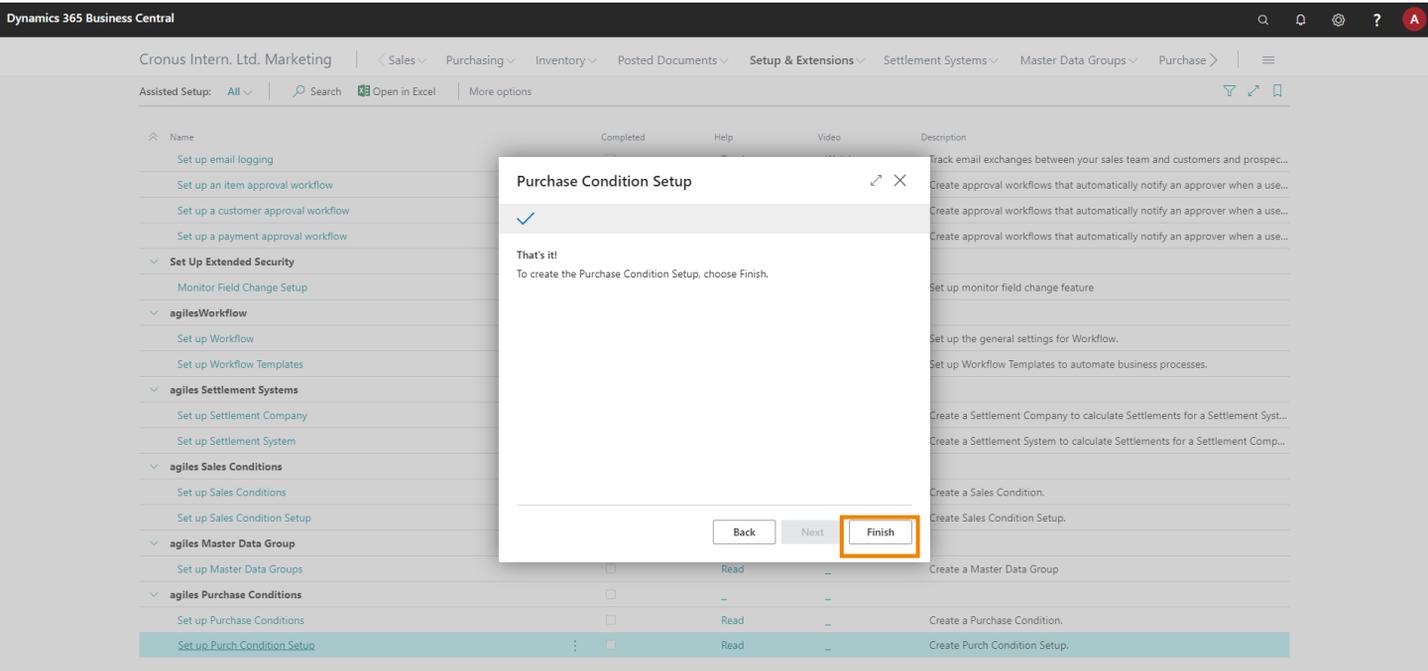
The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The main area displays a list of setup tasks. A modal dialog box titled 'Purchase Condition Setup' is open, showing the following configuration options:

- Set reclassification information.
- Reclassify Activated:
- Reclassify Gen. Templ. Name:
- Reclassify Gen. Batch Name:

At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with an orange border.

Basic Setup

1) Click on **Finish**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase |

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	--	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input type="checkbox"/>	Read	--	Create a Purchase Condition.
Set up Purch. Condition Setup	<input type="checkbox"/>	Read	--	Create Purch Condition Setup.

Basic Setup

1) Click on **Set up Purchase Conditions**

Dynamics 365 Business Central

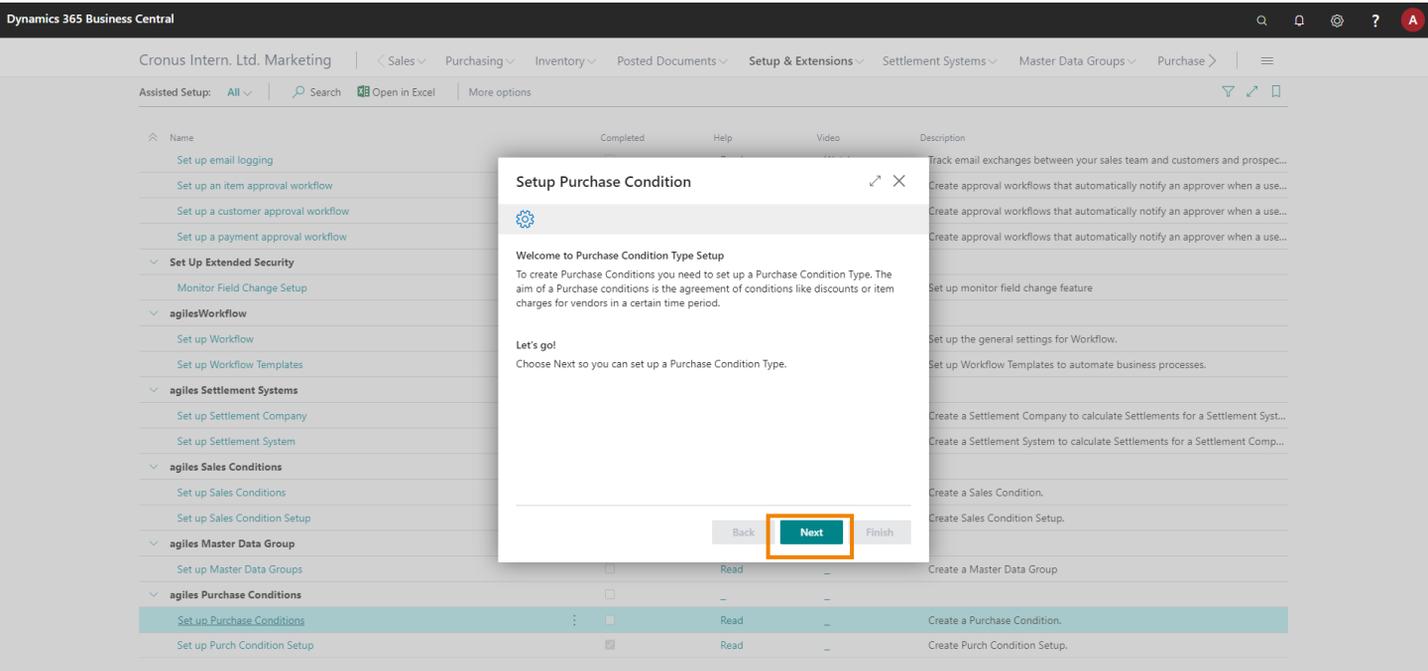
Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | **Setup & Extensions** | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging	<input type="checkbox"/>	Read	Watch	Track email exchanges between your sales team and customers and prospe...
Set up an item approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set up a customer approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set up a payment approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set Up Extended Security	<input type="checkbox"/>	–	–	
Monitor Field Change Setup	<input type="checkbox"/>	Read	–	Set up monitor field change feature
agilesWorkflow	<input type="checkbox"/>	–	–	
Set up Workflow	<input type="checkbox"/>	Read	–	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	Read	–	Set up Workflow Templates to automate business processes.
agiles Settlement Systems	<input type="checkbox"/>	–	–	
Set up Settlement Company	<input type="checkbox"/>	Read	Watch	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	Read	–	Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions	<input type="checkbox"/>	–	–	
Set up Sales Conditions	<input type="checkbox"/>	Read	–	Create a Sales Condition.
Set up Sales Condition Setup	<input type="checkbox"/>	Read	–	Create Sales Condition Setup.
agiles Master Data Group	<input type="checkbox"/>	–	–	
Set up Master Data Groups	<input type="checkbox"/>	Read	–	Create a Master Data Group
agiles Purchase Conditions	<input type="checkbox"/>	–	–	
Set up Purchase Conditions	<input type="checkbox"/>	Read	–	Create a Purchase Condition.
Set up Purch. Condition Setup	<input checked="" type="checkbox"/>	Read	–	Create Purch Condition Setup.

Basic Setup

1) Click on **Next**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
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Set up Workflow Templates				Set up Workflow Templates to automate business processes.
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Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups				Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions				Create a Purchase Condition.
Set up Purch Condition Setup				Create Purch Condition Setup.

Setup Purchase Condition

Welcome to Purchase Condition Type Setup

To create Purchase Conditions you need to set up a Purchase Condition Type. The aim of a Purchase conditions is the agreement of conditions like discounts or item charges for vendors in a certain time period.

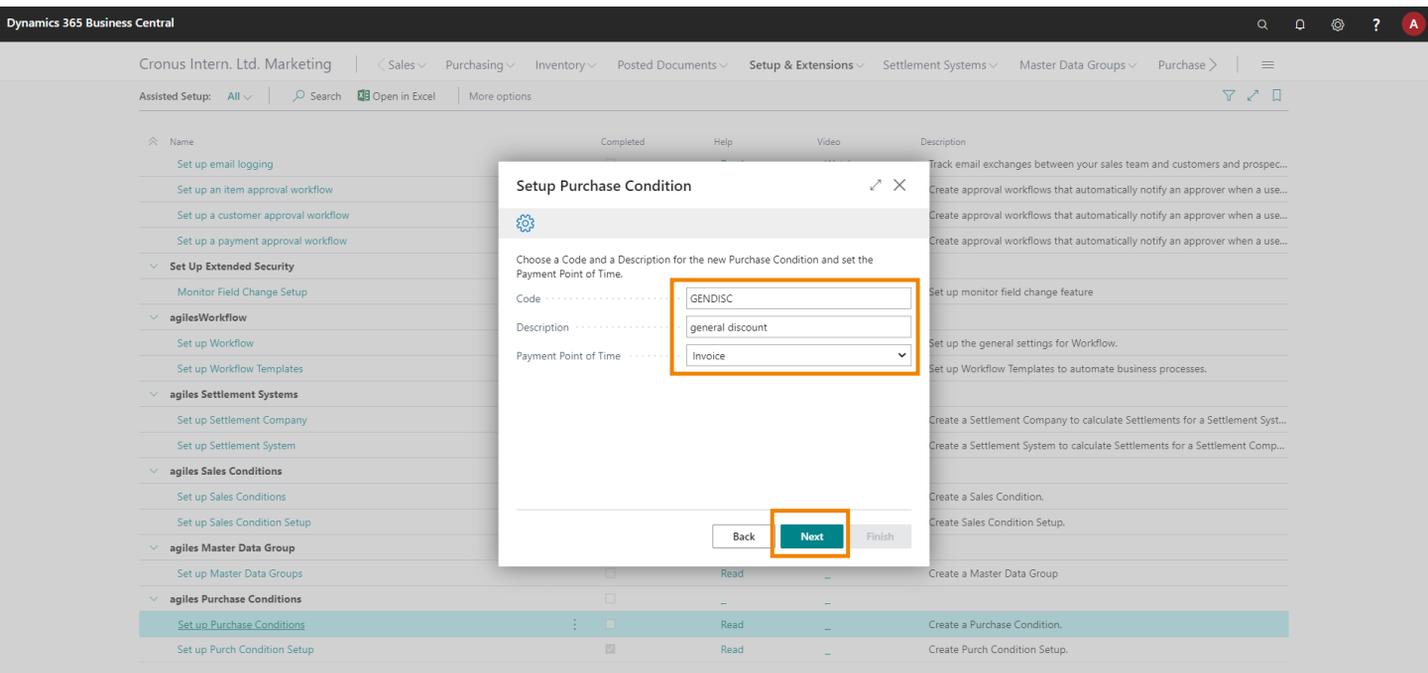
Let's go!

Choose Next so you can set up a Purchase Condition Type.

Back **Next** Finish

Basic Setup

- 1) Click in Field Code and enter **GENDISC**
- 2) Click in Field Description and enter **general discount**
- 3) Select **Invoice** in Field Payment Point of Time
- 4) Click **Next**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Setup Purchase Condition

Choose a Code and a Description for the new Purchase Condition and set the Payment Point of Time.

Code GENDISC

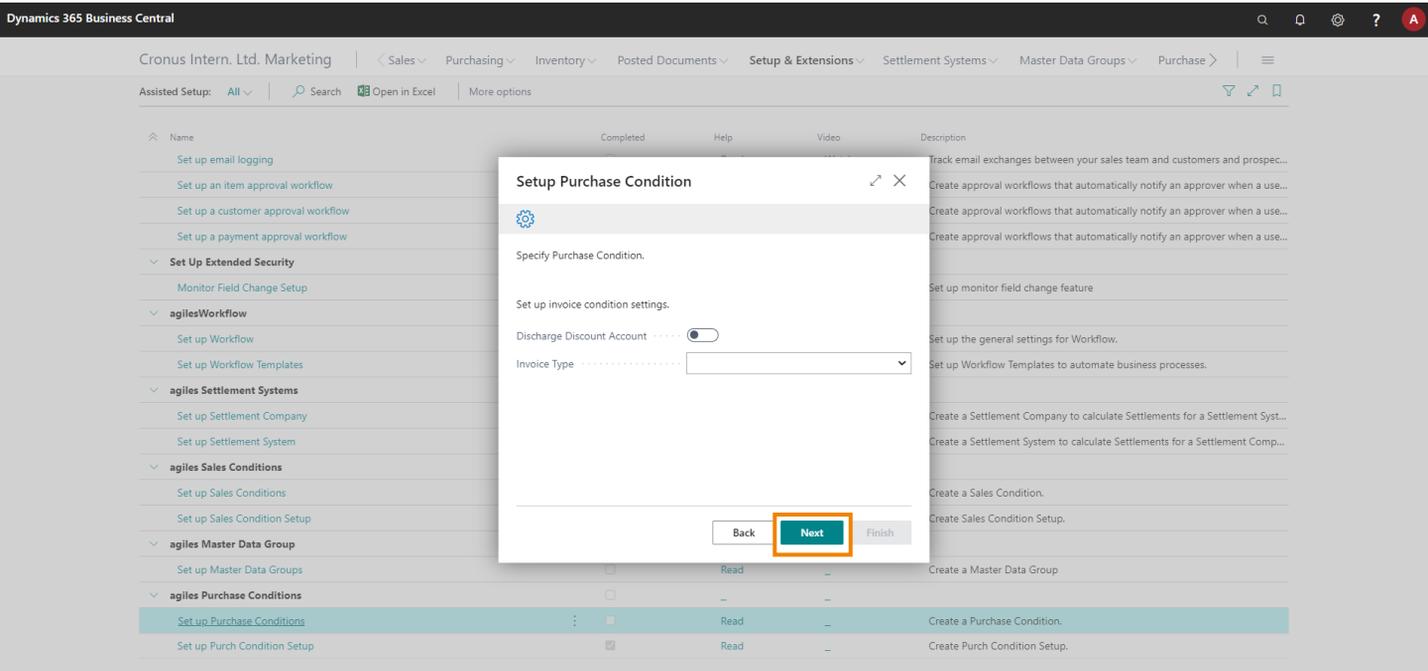
Description general discount

Payment Point of Time Invoice

Back Next Finish

Basic Setup

1) Click **Next**



The screenshot shows the Dynamics 365 Business Central interface. The main window displays a list of setup tasks under the 'Setup & Extensions' menu. A modal dialog box titled 'Setup Purchase Condition' is open in the foreground. The dialog contains the following text and controls:

- Specify Purchase Condition.**
- Set up invoice condition settings.**
- Discharge Discount Account
- Invoice Type

At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with a red rectangular box.

Basic Setup

1) Use AssistEdit

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
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Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	--	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input type="checkbox"/>	Read	--	Create a Purchase Condition.
Set up Purch Condition Setup	<input checked="" type="checkbox"/>	Read	--	Create Purch Condition Setup.

Setup Purchase Condition

Use Assist Button to set up Purchase Conditions.

No. of Purchase Conditions 0 ⋮

Basic Setup

Line one

- 1) Click in Field Buy-from Vendor No. and enter **10000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1000**
- 4) Click in Field Discount % and enter **5**

Line two

- 5) Click in Field Buy-from Vendor No. and enter **20000**
- 6) Click in Field Assign Reference Type and select **Item**
- 7) Click in Field Assign Reference Code and enter **1000**
- 8) Click in Field Discount % and enter **4**
- 9) Click on **Close**

Cronus Intern. Ltd. Marketing | Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase

Edit - Purchase Conditions

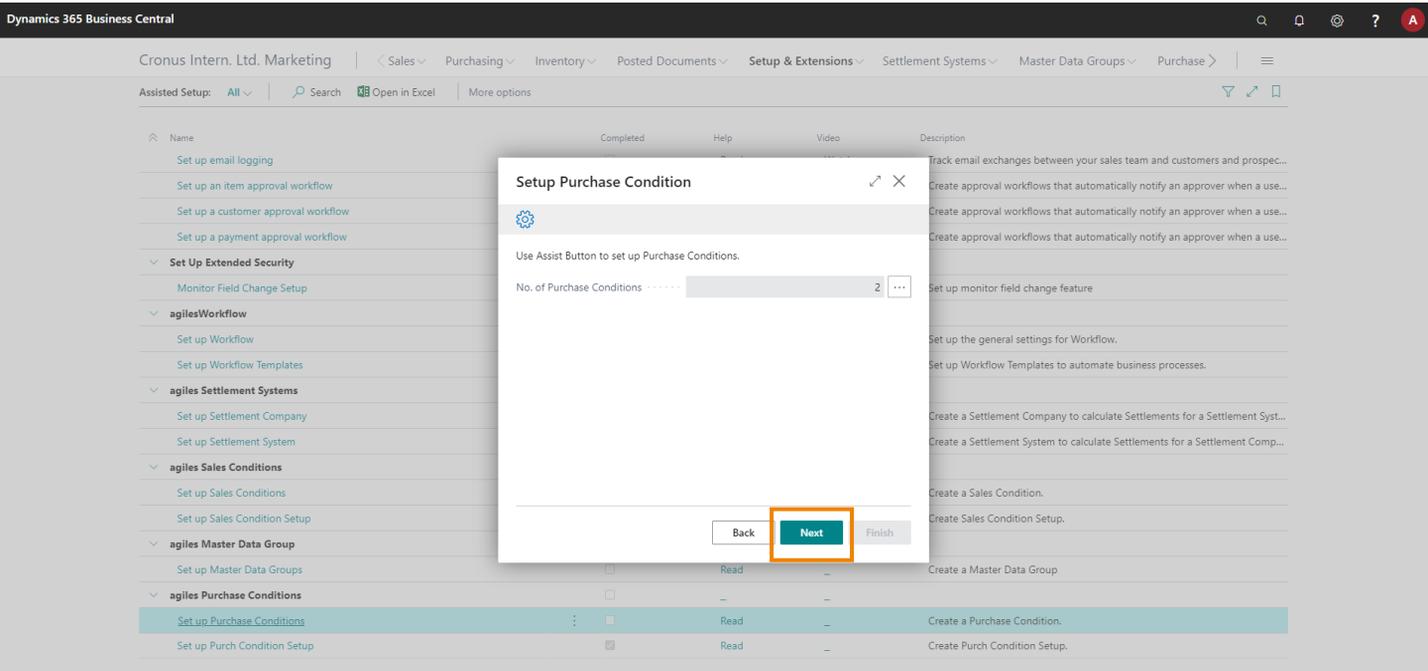
Search + New Edit List Delete Open in Excel

Buy-from Vendor No.	Buy-from Vendor MDG Code	Pay-to Vendor No.	Pay-to Vendor MDG Code	Assign Reference Type	Assign Reference Code	Assign Reference Description	Discount Type	Discount %	Discount Value
10000				Item	1000	Bicycle	Percent Line	5.00	
20000	:			Item	1000	Bicycle	Percent Line	4.00	

Close

Basic Setup

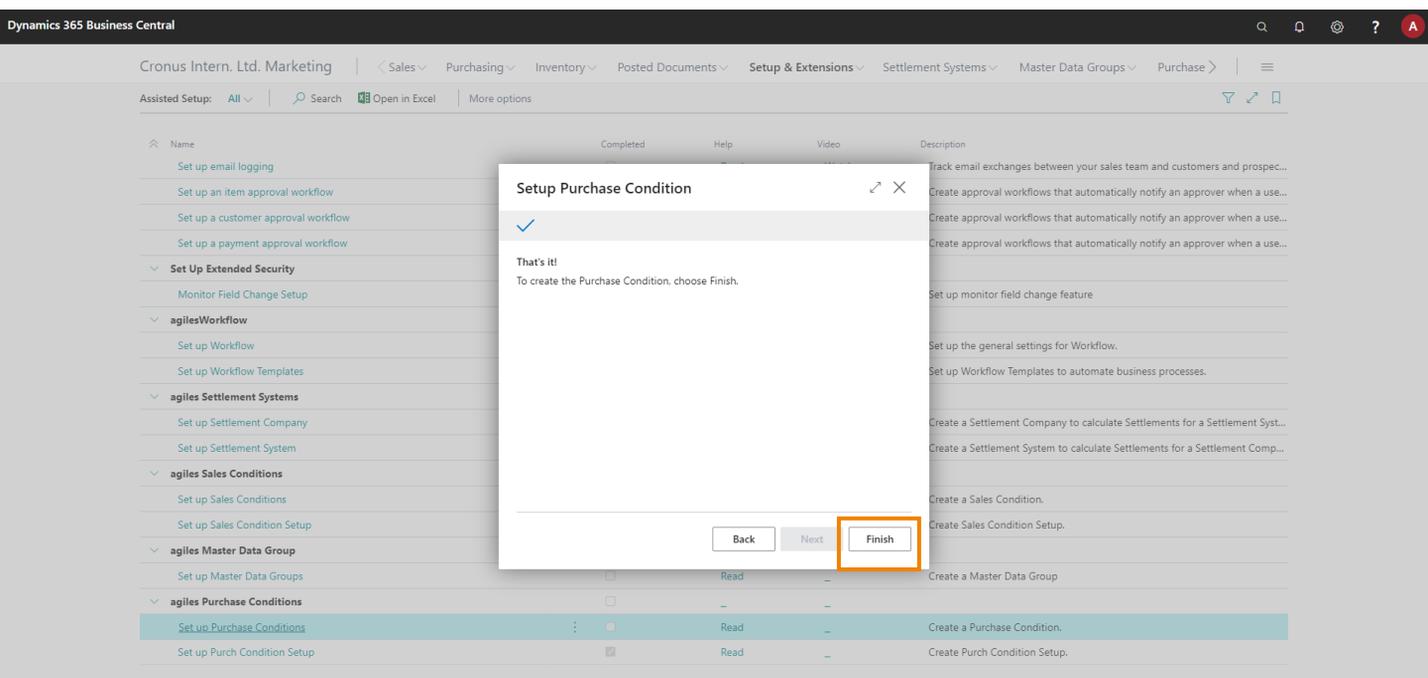
1) Click on **Next**



The screenshot shows the Dynamics 365 Business Central interface. A modal dialog titled "Setup Purchase Condition" is open. The dialog contains the following text: "Use Assist Button to set up Purchase Conditions." Below this, there is a field labeled "No. of Purchase Conditions" with a value of "2" and a dropdown arrow. At the bottom of the dialog, there are three buttons: "Back", "Next", and "Finish". The "Next" button is highlighted with an orange border. The background shows a list of setup tasks, with "Set up Purchase Conditions" selected.

Basic Setup

1) Click on **Finish**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase > |

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
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Set up Sales Condition Setup				Create Sales Condition Setup.
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Set up Master Data Groups		Read		Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions		Read		Create a Purchase Condition.
Set up Purch Condition Setup		Read		Create Purch Condition Setup.

Basic Setup

1) Click on **Set up Purchase Conditions**

Dynamics 365 Business Central

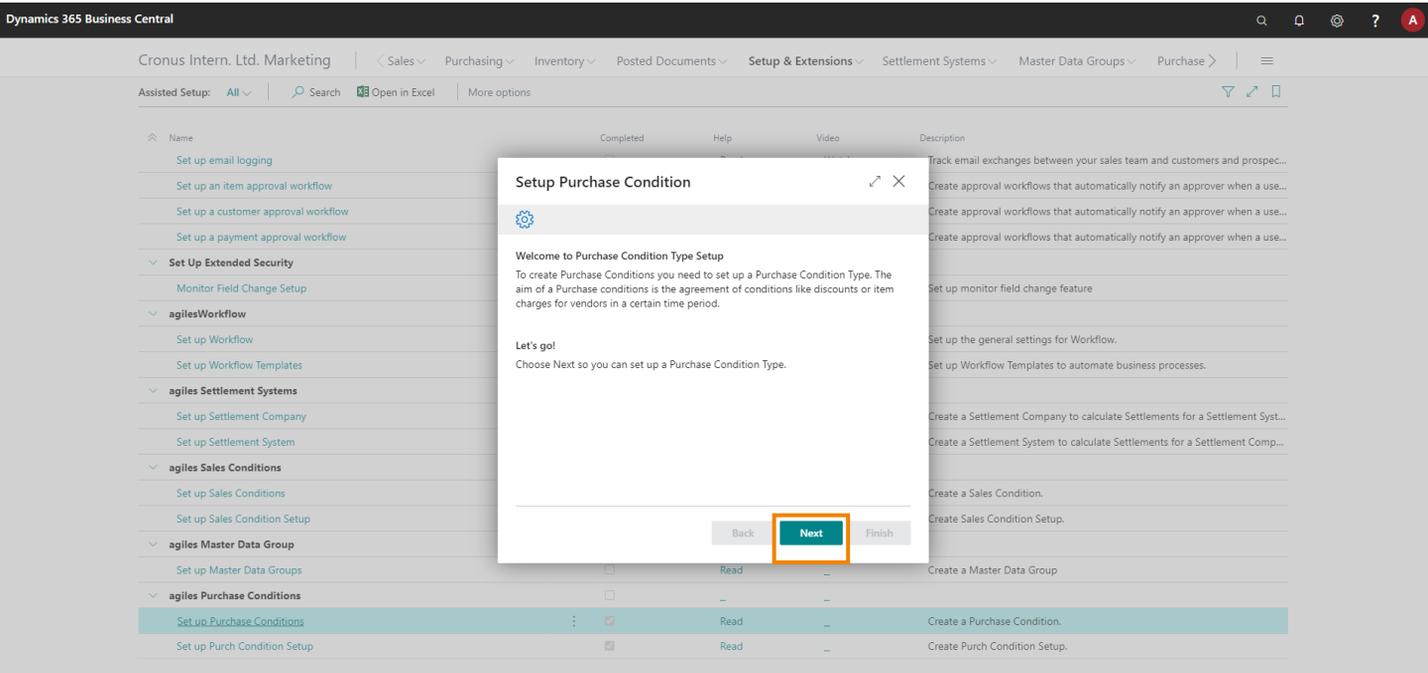
Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | **Setup & Extensions** | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging	<input type="checkbox"/>	Read	Watch	Track email exchanges between your sales team and customers and prospe...
Set up an item approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
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Set up a payment approval workflow	<input type="checkbox"/>	–	–	Create approval workflows that automatically notify an approver when a us...
Set Up Extended Security	<input type="checkbox"/>	–	–	
Monitor Field Change Setup	<input type="checkbox"/>	Read	–	Set up monitor field change feature
agilesWorkflow	<input type="checkbox"/>	–	–	
Set up Workflow	<input type="checkbox"/>	Read	–	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	Read	–	Set up Workflow Templates to automate business processes.
agiles Settlement Systems	<input type="checkbox"/>	–	–	
Set up Settlement Company	<input type="checkbox"/>	Read	Watch	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	Read	–	Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions	<input type="checkbox"/>	–	–	
Set up Sales Conditions	<input type="checkbox"/>	Read	–	Create a Sales Condition.
Set up Sales Condition Setup	<input type="checkbox"/>	Read	–	Create Sales Condition Setup.
agiles Master Data Group	<input type="checkbox"/>	–	–	
Set up Master Data Groups	<input type="checkbox"/>	Read	–	Create a Master Data Group
agiles Purchase Conditions	<input type="checkbox"/>	–	–	
Set up Purchase Conditions	<input checked="" type="checkbox"/>	Read	–	Create a Purchase Condition.
Set up Purch Condition Setup	<input checked="" type="checkbox"/>	Read	–	Create Purch Condition Setup.

Basic Setup

1) Click on **Next**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Setup Purchase Condition

Welcome to Purchase Condition Type Setup

To create Purchase Conditions you need to set up a Purchase Condition Type. The aim of a Purchase conditions is the agreement of conditions like discounts or item charges for vendors in a certain time period.

Let's go!

Choose Next so you can set up a Purchase Condition Type.

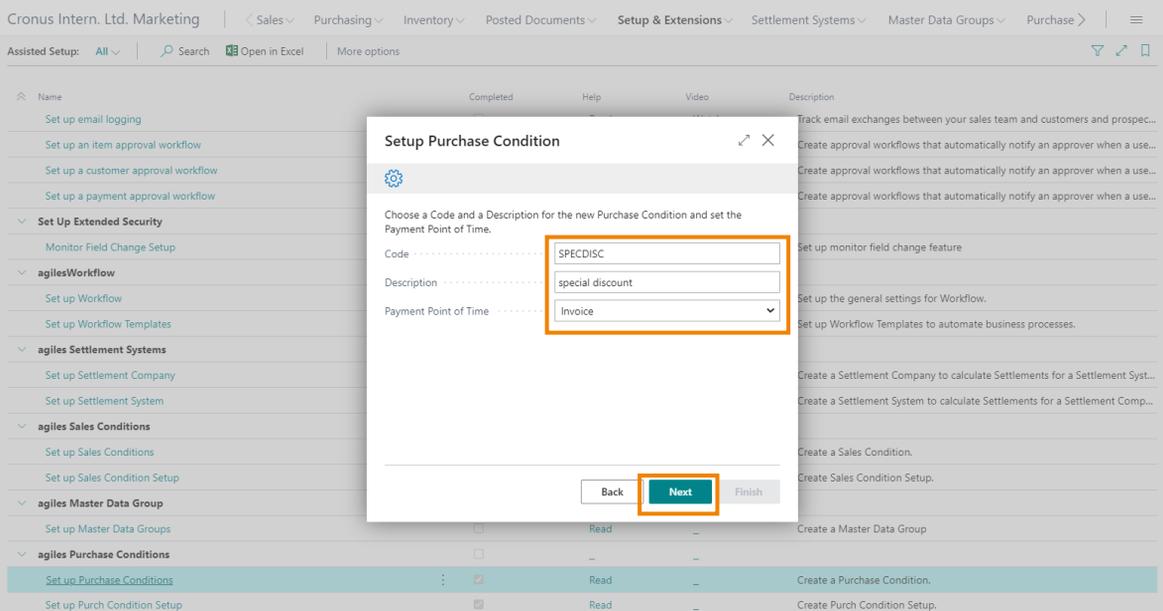
Back Next Finish

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	--	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input checked="" type="checkbox"/>	Read	--	Create a Purchase Condition.
Set up Purch Condition Setup	<input type="checkbox"/>	Read	--	Create Purch Condition Setup.

Basic Setup

- 1) Click in Field Code and enter **SPECDISC**
- 2) Click in Field Description and enter **special discount**
- 3) Click in Field Payment Point of Time and select **Invoice**
- 4) Click on **Next**

Dynamics 365 Business Central



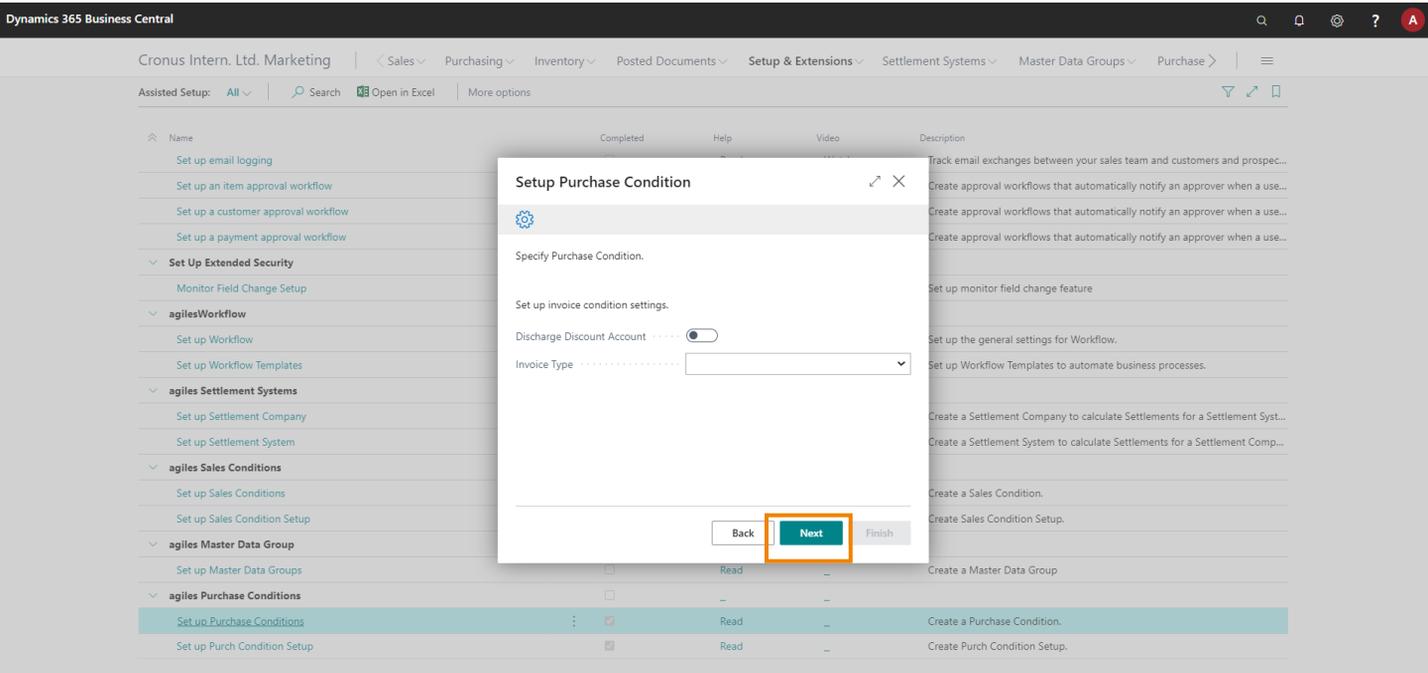
The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The left sidebar shows a list of setup tasks under 'agiles Purchase Conditions', with 'Set up Purchase Conditions' highlighted. A modal dialog box titled 'Setup Purchase Condition' is open in the center. It contains the following fields:

- Code: SPECDISC
- Description: special discount
- Payment Point of Time: Invoice

At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with an orange box.

Basic Setup

1) Click on **Next**



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The main area displays a list of setup tasks. A modal dialog box titled 'Setup Purchase Condition' is open, showing a gear icon and the following text: 'Specify Purchase Condition.', 'Set up invoice condition settings.', 'Discharge Discount Account' with a toggle switch, and 'Invoice Type' with a dropdown menu. At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with an orange border.

Basic Setup

1) Use AssistEdit

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase >

Assisted Setup: All | Search | Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	-	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input checked="" type="checkbox"/>	Read	-	Create a Purchase Condition.
Set up Purch Condition Setup	<input checked="" type="checkbox"/>	Read	-	Create Purch Condition Setup.

Setup Purchase Condition

Use Assist Button to set up Purchase Conditions.

No. of Purchase Conditions

Basic Setup

Line one

- 1) Click in Field Buy-from Vendor No. and enter **10000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1000**
- 4) Click in Field Discount % and enter **2**

Line two

- 1) Click in Field Buy-from Vendor No. and enter **20000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1000**
- 4) Click in Field Discount % and enter **3**
- 5) Click on **Close**

Edit - Purchase Conditions

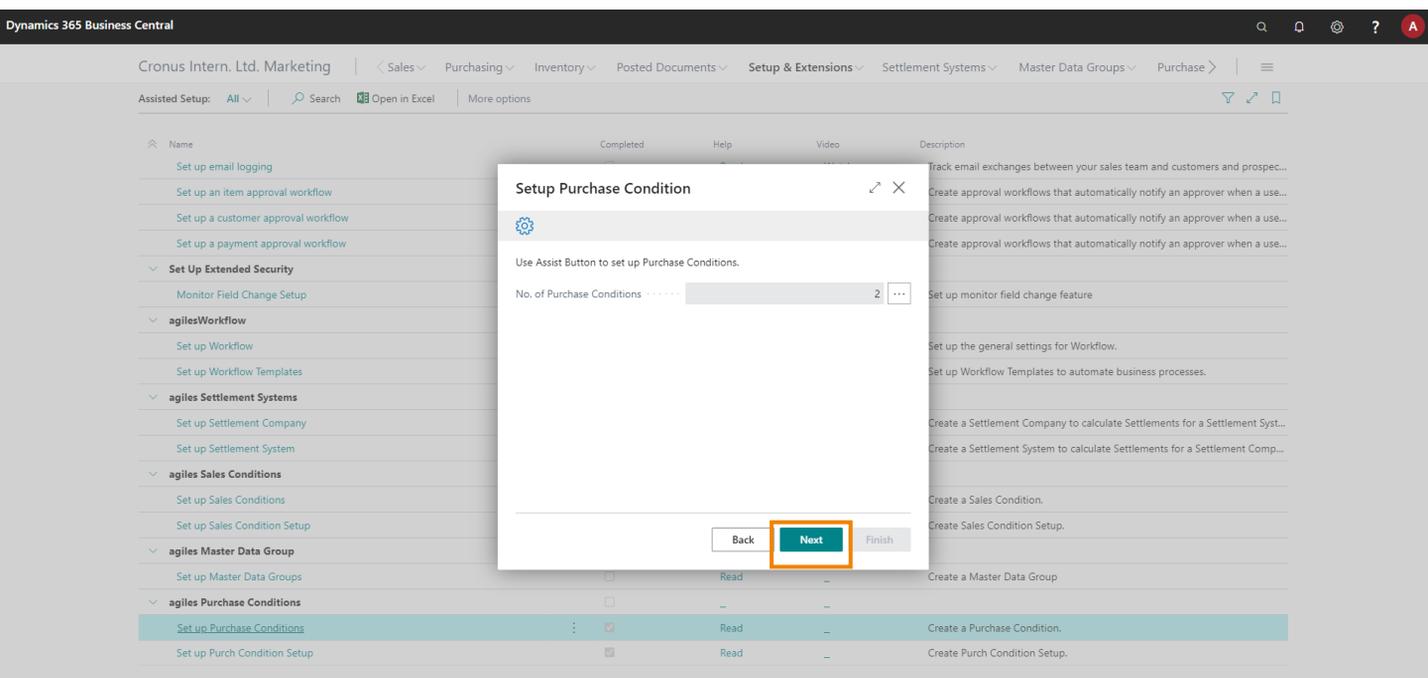
Search + New Edit List Delete Open in Excel

Buy-from Vendor No.	Buy-from Vendor MDG Code	Pay-to Vendor No.	Pay-to Vendor MDG Code	Assign Reference Type	Assign Reference Code	Assign Reference Description	Discount Type	Discount %	Discount Value
10000				Item	1000	Bicycle	Percent Line	2.00	
20000				Item	1000	Bicycle	Percent Line	3.00	

Close

Basic Setup

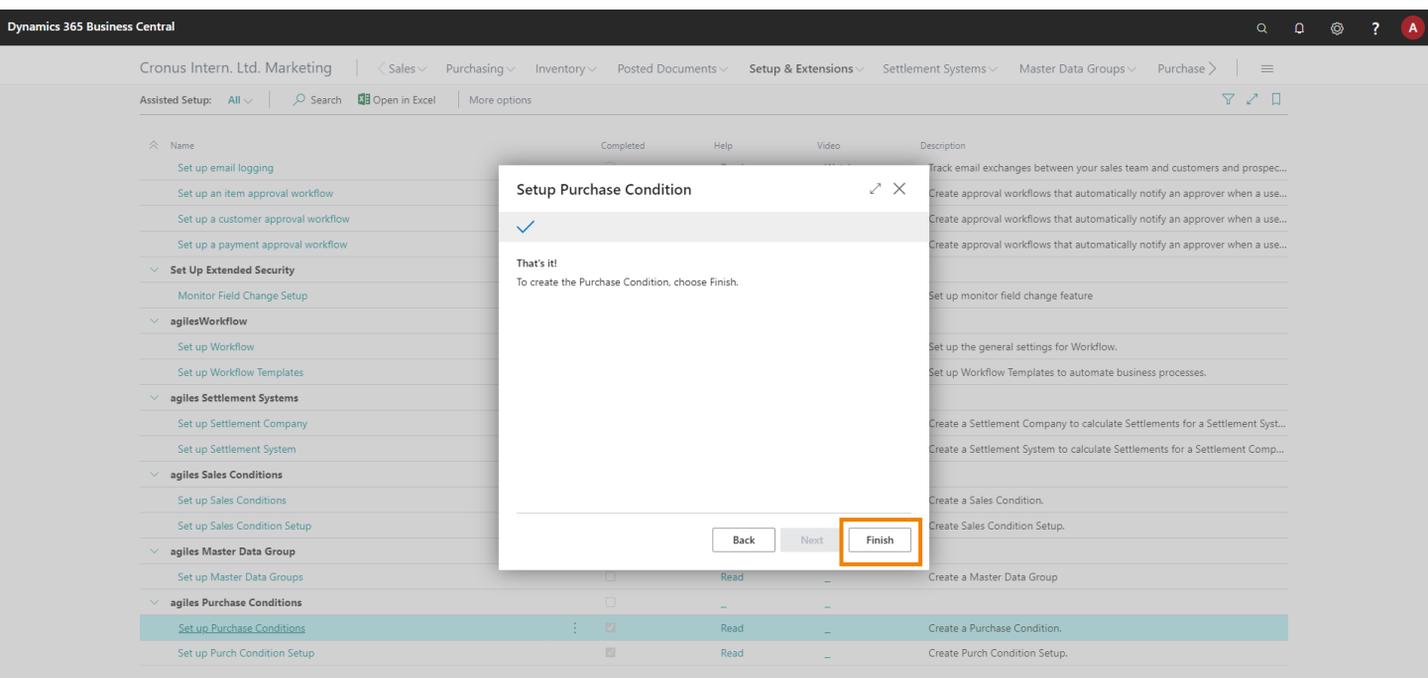
1) Click on **Next**



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing' and various menu items like 'Sales', 'Purchasing', 'Inventory', 'Posted Documents', 'Setup & Extensions', 'Settlement Systems', 'Master Data Groups', and 'Purchase'. The main area displays a list of setup tasks. A modal dialog box titled 'Setup Purchase Condition' is open, showing a gear icon and the text 'Use Assist Button to set up Purchase Conditions.' Below this, there is a field for 'No. of Purchase Conditions' with the value '2' and a dropdown arrow. At the bottom of the dialog, there are three buttons: 'Back', 'Next', and 'Finish'. The 'Next' button is highlighted with an orange border.

Basic Setup

1) Click on **Finish**



Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales > Purchasing > Inventory > Posted Documents > Setup & Extensions > Settlement Systems > Master Data Groups > Purchase > |

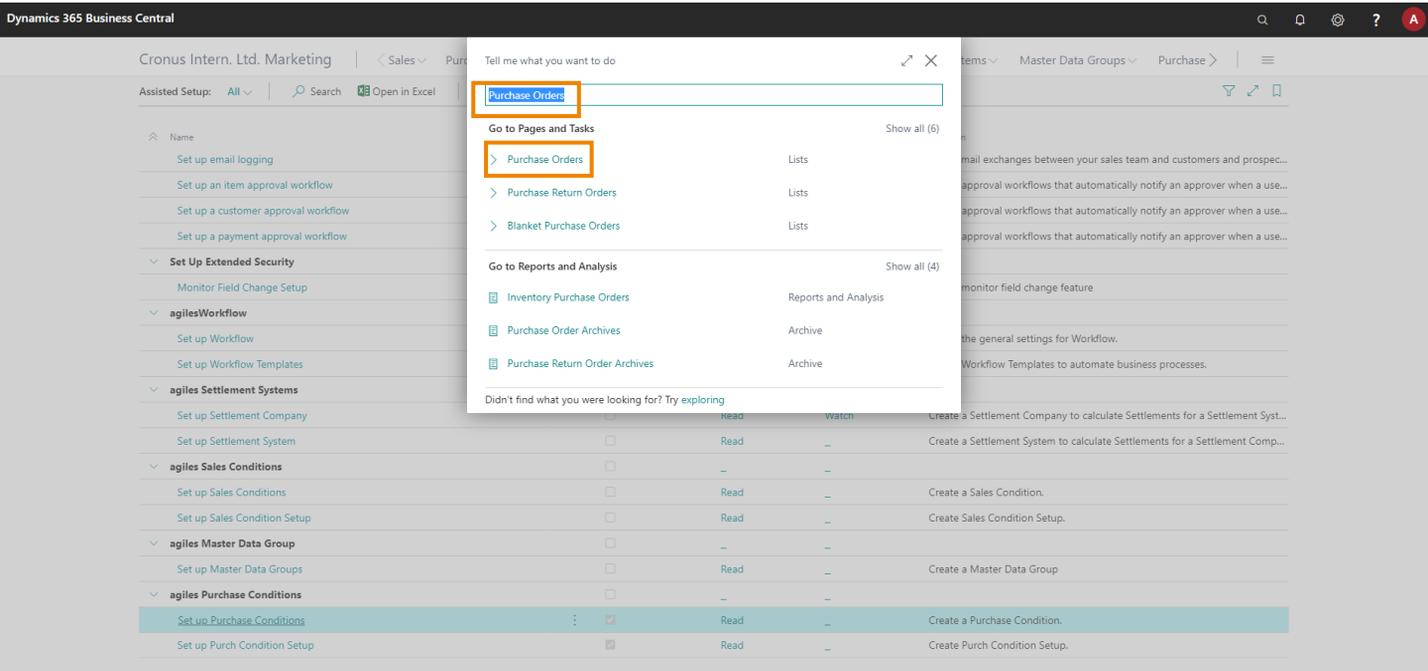
Assisted Setup: All > Search  Open in Excel | More options

Name	Completed	Help	Video	Description
Set up email logging				Track email exchanges between your sales team and customers and prospec...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				
Set up Workflow				Set up the general settings for Workflow.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				
Set up Settlement Company				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups	<input type="checkbox"/>	Read	--	Create a Master Data Group
agiles Purchase Conditions				
Set up Purchase Conditions	<input checked="" type="checkbox"/>	Read	--	Create a Purchase Condition.
Set up Purch Condition Setup	<input checked="" type="checkbox"/>	Read	--	Create Purch Condition Setup.

Create a Purchase Order

Create a Purchase Order

- 1) Open „Tell me what you want to do“ and search for **Purchase Orders**
- 2) Click on **Purchase Orders**



Create a Purchase Order

1) Click on +New

Dynamics 365 Business Central

Purchase Orders | Work Date: 1/27/2022

Search **+ New** Manage Print/Send Order Release Posting Navigate Open in Excel More options

No. ↑	Buy-from Vendor No.	Buy-from Vendor Name	Vendor Authorization No.	Location Code	Assigned User ID	Document Date	Status	Amount	Amount Including VAT
104001	30000	CoolWood Technologies				1/24/2022	Open	0.00	0.00
104002	40000	Lewis Home Furniture		GREEN		1/27/2022	Open	0.00	0.00
104003	50000	Service Electronics Ltd.				1/29/2022	Open	0.00	0.00
104004	40000	Lewis Home Furniture		GREEN		1/30/2022	Released	0.00	0.00
104005	50000	Service Electronics Ltd.				1/4/2022	Released	0.00	0.00
104006	30000	CoolWood Technologies				1/24/2022	Released	0.00	0.00
104007	40000	Lewis Home Furniture		GREEN		1/27/2022	Released	0.00	0.00
104008	60000	Grassblue Ltd.		WHITE		1/27/2022	Released	0.00	0.00
104009	61000	Electronics Ltd.		WHITE		1/27/2022	Released	0.00	0.00
104010	62000	WalkerHolland		WHITE		1/27/2022	Released	0.00	0.00
104011	50000	Service Electronics Ltd.				1/31/2022	Released	0.00	0.00
104012	62000	WalkerHolland		WHITE		1/31/2022	Released	0.00	0.00
106009	10000	London Postmaster				1/29/2022	Open	903.60	1,129.50
106010	47586622	Monabekken Barnesenger A/S				1/30/2022	Open	80,273.69	80,273.69
106011	38654478	POIIORLES d.d.				1/30/2022	Open	14,880.80	14,880.80
106014	43698547	Beschläge Schacherhuber				1/29/2022	Open	10,375.00	10,375.00
106025	01254796	Progressive Home Furnishings				1/27/2022	Released	3.86	3.86
6001	45858585	Busterby Stole og Borde A/S				1/1/2021	Released	218,424.70	218,424.70
6002	45858585	Busterby Stole og Borde A/S				1/27/2022	Released	864,571.97	864,571.97

Details Attachments (0)

Vendor Details ▾

Vendor No. 30000
 Name CoolWood Technologies
 Phone No.
 Email
 Fax No.
 Contact Mr. Richard Bready

Characteristics ▾

Characteristic Value
 (There is nothing to show in this view)

Create a Purchase Order

General

- 1) Click in Field Vendor Name and enter **10000**
- 2) Click in Field Vendor Invoice No. and enter **abc-123**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106026 · London Postmaster

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name London Postmaster Vendor Invoice No. ABC-123

Contact Mrs. Carol Philips Vendor Shipment No.

Document Date 1/27/2022 Status Open

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Q
→ Item	*									

Subtotal Excl. VAT (GBP) 0.00 Total Excl. VAT (GBP) 0.00

Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 0.00

Invoice Discount % 0 Total Incl. VAT (GBP) 0.00

Invoice Details > CM

Shipping and Payment >

Vendor Statistics Attachments (0)

Vendor No. 10000

Balance (LCY) 114,096.40

Outstanding Orders (LCY) 1,129.50

Amt. Rcd. Not Invd. (LCY) 0.00

Outstanding Invoices (LCY) 0.00

Total (LCY) 115,225.90

Overdue Amounts (...) 81,872.64

Invoiced Prepayme... 0.00

Payments (LCY) 72,240.56

Refunds (LCY) 0.00

Last Payment Date 1/12/2022

Buy-from Vendor History

Vendor No. 10000

0	0	2
Quotes	Blanket Orders	Orders
0	0	0

Create a Purchase Order

Lines

- 1) Click in Field No. and enter **1000**
- 2) Click in Field Quantity and enter **5**
- 3) Click in Field Direct Unit Cost Excl. VAT and enter **1500**
- 4) Click on **More options**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106026 · London Postmaster

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name: London Postmaster Vendor Invoice No.: ABC-123
 Contact: Mrs. Carol Philips Vendor Shipment No.:
 Document Date: 1/27/2022 Status: **Open**

Lines | Manage **More options**

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT
Item	1000	Bicycle			5		PCS	1,500.00	7,500.00

Subtotal Excl. VAT (GBP): 7,500.00 Total Excl. VAT (GBP): 7,500.00
 Inv. Discount Amount (GBP): 0.00 Total VAT (GBP): 1,875.00
 Invoice Discount %: 0 Total Incl. VAT (GBP): 9,375.00

Invoice Details > CM

Details Attachments (0)

Vendor Statistics

Vendor No.	10000
Balance (LCY)	114,096.40
Outstanding Orders (LCY)	1,129.50
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	115,225.90
Overdue Amounts (...)	81,872.64
Invoiced Prepayme...	0.00
Payments (LCY)	72,240.56
Refunds (LCY)	0.00
Last Payment Date	1/12/2022

Buy-from Vendor History

Vendor No. 10000

0	0	2
Quotes	Blanket Orders	Orders
0	0	0

Create a Purchase Order

1) Click on **Line, Conditions**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106026 · London Postmaster

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name London Postmaster Vendor Invoice No. ABC-123
 Contact Mrs. Carol Philips Vendor Shipment No.
 Document Date 1/27/2022 Status **Open**

Lines | Manage **Line** Functions Order Fewer options

Item Availability by ▾ Item Tracking Lines Comments Document LineTracking Attachments **Conditions**
 Reservation Entries Dimensions Item Charge Assignment Deferral Schedule Characteristics Condition Load Activation

Subtotal Excl. VAT (GBP)	7,500.00	Total Excl. VAT (GBP)	7,500.00
Inv. Discount Amount (GBP)	0.00	Total VAT (GBP)	1,875.00
Invoice Discount %	0	Total Incl. VAT (GBP)	9,375.00

Invoice Details > CM

Details Attachments (0)

Vendor Statistics

Vendor No.	10000
Balance (LCY)	114,096.40
Outstanding Orders (LCY)	1,129.50
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	115,225.90
Overdue Amounts (...)	81,872.64
Invoiced Prepayme...	0.00
Payments (LCY)	72,240.56
Refunds (LCY)	0.00
Last Payment Date	1/12/2022

Buy-from Vendor History

Vendor No.	10000		
Quotes	0	0	2
Blanket Orders	0	0	0
Orders	0	0	0

Create a Purchase Order

- 1) See the overview of your Discounts
- 2) Your set up Discounts of 5% and 2% are displayed
- 3) Click on **Close**

Purchase Order | Work Date: 1/27/2022

✓ Saved

Edit - Purchase Document Conditions - 106026 - London Postmaster

Search + New Edit List Delete Open in Excel

Payment Point of Time ↑	Calculation Sequence ↑	Incl.	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Base Discount Amount to Invoice	Real Base Discount Amount to Invoice	Discount Amount to Invoice	Differ Base Discount Amount to Accrual to Invoice	Differ Discount Amount to Accrual to Invoice
→ Invoice	0	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 10000 L...	0	GENDISC	general discount	Percent Line	5.00			7,500.00	7,500.00	375.00	0.00	0.00
Invoice	0	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 10000 L...	0	SPECDISC	special discount	Percent Line	2.00			7,500.00	7,500.00	150.00	0.00	0.00

Close

Post a Purchase Order

Post a Purchase Order

- 1) Click on **Posting**
- 2) Click on **Post**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106026 · London Postmaster

Process Release **Posting** Order Request Approval Print/Send Navigate Actions Related Fewer options

Post... Post and Print... Preview Posting Post and New...

Vendor Name: London Postmaster Vendor Invoice No.: ABC-123
 Contact: Mrs. Carol Philips Vendor Shipment No.:
 Document Date: 1/27/2022 Status: **Open**

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Q
Item	1000	Bicycle			5		PCS	1,500.00	6,975.00	

Subtotal Excl. VAT (GBP) 6,975.00 Total Excl. VAT (GBP) 6,975.00
 Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 1,743.75
 Invoice Discount % 0 Total Incl. VAT (GBP) 8,718.75

Invoice Details > CM

Vendor Statistics

Vendor No.	10000
Balance (LCY)	114,096.40
Outstanding Orders (LCY)	9,848.25
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	123,944.65
Overdue Amounts (...)	81,872.64
Invoiced Prepayme...	0.00
Payments (LCY)	72,240.56
Refunds (LCY)	0.00
Last Payment Date	1/12/2022

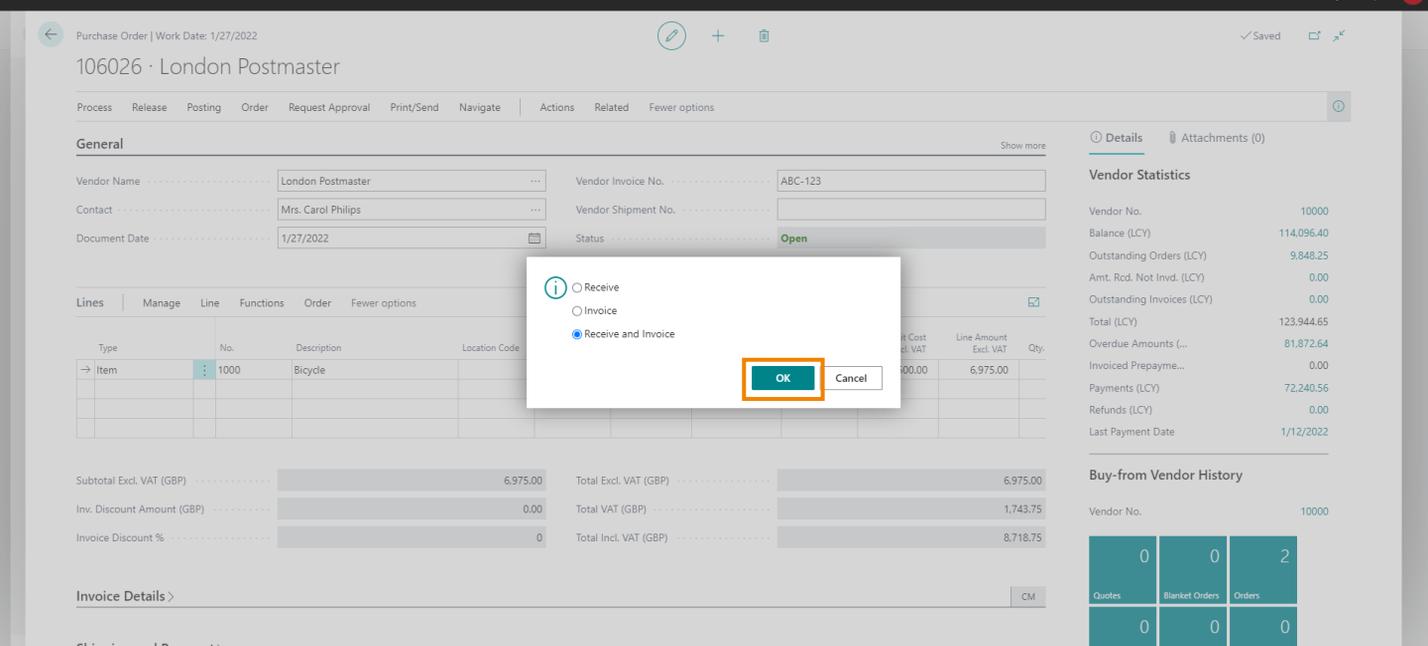
Buy-from Vendor History

Vendor No.	10000		
Quotes	0	0	2
Blanket Orders	0	0	0
Orders	0	0	0

Post a Purchase Order

- 1) Select **Receive and Invoice**
- 2) Click on **OK**

Dynamics 365 Business Central



The screenshot displays the Dynamics 365 Business Central interface for a Purchase Order. The main window shows the 'Purchase Order' for 'London Postmaster' with a work date of 1/27/2022. The 'General' tab is active, showing fields for Vendor Name (London Postmaster), Vendor Invoice No. (ABC-123), Contact (Mrs. Carol Philips), and Document Date (1/27/2022). The status is 'Open'. A modal dialog is open in the center, allowing the user to select an action: 'Receive', 'Invoice', or 'Receive and Invoice' (which is selected). The 'OK' button in the dialog is highlighted with a red box. The background shows a table with one line item: 'Bicycle' with a quantity of 1000. The summary section shows a subtotal of 6,975.00 GBP, a total of 8,718.75 GBP including VAT, and a total of 1,743.75 GBP for VAT. The right-hand pane shows 'Vendor Statistics' and 'Buy-from Vendor History'.

Post a Purchase Order

1) Click on **Yes**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106026 · London Postmaster

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name London Postmaster Vendor Invoice No. ABC-123

Contact Mrs. Carol Philips Vendor Shipment No.

Document Date 1/27/2022 Status **Open**

Lines | Manage | Line | Functions | Order | Fewer options

Type	No.	Description	Location Code	Unit Cost	Line Amount	Excl. VAT	Qty.
→ Item	1000	Bicycle		00.00	6.975.00		

Subtotal Excl. VAT (GBP) 6.975.00 Total Excl. VAT (GBP) 6.975.00

Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 1.743.75

Invoice Discount % 0 Total Incl. VAT (GBP) 8.718.75

Invoice Details > CM

Shipping and Payment >

Vendor Statistics Attachments (0)

Vendor No. 10000

Balance (LCY) 114,096.40

Outstanding Orders (LCY) 9,848.25

Amt. Rcd. Not Invd. (LCY) 0.00

Outstanding Invoices (LCY) 0.00

Total (LCY) 123,944.65

Overdue Amounts (...) 81,872.64

Invoiced Prepayme... 0.00

Payments (LCY) 72,240.56

Refunds (LCY) 0.00

Last Payment Date 1/12/2022

Buy-from Vendor History

Vendor No. 10000

0	0	2
Quotes	Blanket Orders	Orders
0	0	0

? The order is posted as number 108037 and moved to the Posted Purchase Invoices window.

Do you want to open the posted invoice?

Yes No

Post a Purchase Order

- 1) See the Line Discount % is 7
- 2) Click on **More Options**

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

108037 · London Postmaster

Process Correct Invoice Print/Send Navigate More options

General Show more

Vendor London Postmaster Due Date 1/31/2022
 Contact Mrs. Carol Philips Vendor Invoice No. ABC-123
 Posting Date 1/27/2022

Lines | Manage **More options**

Type	No.	Description	Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Unit Price (LCV)	Line Discount %	Line Amount Excl. VAT	Job No.
→ Item	1000	Bicycle	5	PCS	1,500.00	4,000.00	7	6,975.00	

Invoice Discount Amount Excl. VAT 0.00 Total VAT (GBP) 1,743.75
 Total Excl. VAT (GBP) 6,975.00 Total Incl. VAT (GBP) **8,718.75**

Invoice Details > CM

Shipping and Payment > London Postmaster

Incoming Document Files

Name	Type

Post a Purchase Order

1) Click on **Line, Conditions**

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

108037 · London Postmaster

Process Correct Invoice Print/Send Navigate More options

General Show more

Vendor London Postmaster Due Date 1/31/2022
 Contact Mrs. Carol Philips Vendor Invoice No. ABC-123
 Posting Date 1/27/2022

Lines | Manage **Line** Fewer options

Dimensions Comments Item Tracking Entries Item Receipt Lines Document Line Tracking Deferral Schedule Attachments **Conditions**

Item	Quantity	Description	Unit	Unit Price	Total Price	Tax	Total Tax
1000	5	Bicycle	PCS	1,500.00	4,000.00	7	6,975.00

Invoice Discount Amount Excl. VAT 0.00 Total VAT (GBP) 1,743.75
 Total Excl. VAT (GBP) 6,975.00 Total Incl. VAT (GBP) **8,718.75**

Invoice Details > CM

Shipping and Payment > London Postmaster

Details Attachments (0)

Incoming Document Files

Name	Type

Post a Purchase Order

- 1) See the Overview of your Discounts 5% and 2%
- 2) Click on **Close**

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

View - Posted Purch Doc. Conditions - 108037 · London Postmaster

Search Open in Excel

Payment Point of Time ↑	Recl... Req...	Accr... Req...	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Recl. Post...	Accr... Post...	Base Discount Amount to Invoice	Real Base Discount Amount to Invoice	Discount Amount to Invoice	Differ Base Discount Amount to Accrual to Invoice	Differ Dis Amos. Accrn In
Invoice	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 10000 ...	0	GENDISC	general discount	Percent Line	5.00			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7,500.00	7,500.00	375.00	0.00	
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Buy-from Vendor No. - 10000 ...	0	SPECDISC	special discount	Percent Line	2.00			<input type="checkbox"/>	<input type="checkbox"/>	7,500.00	7,500.00	150.00	0.00	

Close

Post a Purchase Order

1) Go back one page

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

108037 · London Postmaster

Process Correct Invoice Print/Send Navigate More options

General Show more

Vendor London Postmaster Due Date 1/31/2022
 Contact Mrs. Carol Philips Vendor Invoice No. ABC-123
 Posting Date 1/27/2022

Lines | Manage | Line | Fewer options

Type	No.	Description	Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Unit Price (LCV)	Line Discount %	Line Amount Excl. VAT	Job No.
→ Item	1000	Bicycle	5	PCS	1,500.00	4,000.00	7	6,975.00	

Invoice Discount Amount Excl. VAT 0.00 Total VAT (GBP) 1,743.75
 Total Excl. VAT (GBP) 6,975.00 Total Incl. VAT (GBP) **8,718.75**

Invoice Details > CM

Shipping and Payment > London Postmaster

Details | Attachments (0)

Incoming Document Files v

Name	Type
(There is nothing to show in this view)	

Create a Second Purchase Order

Create a Second Purchase Order

1) Click on **+New**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | Sales | **Purchasing** | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Purchase Conditions | Sales Conditions

Purchase Orders: All | Search | **+ New** | Delete | Print/Send | Order | Release | Posting | Navigate | Open in Excel | More options

No. ↑	Buy-from Vendor No.	Buy-from Vendor Name	Vendor Authorization No.	Location Code	Assigned User ID	Document Date	Status	Amount	Amount Including VAT
104001	30000	CoolWood Technologies				1/24/2022	Open	0.00	0.00
104002	40000	Lewis Home Furniture		GREEN		1/27/2022	Open	0.00	0.00
104003	50000	Service Electronics Ltd.				1/29/2022	Open	0.00	0.00
104004	40000	Lewis Home Furniture		GREEN		1/30/2022	Released	0.00	0.00
104005	50000	Service Electronics Ltd.				1/4/2022	Released	0.00	0.00
104006	30000	CoolWood Technologies				1/24/2022	Released	0.00	0.00
104007	40000	Lewis Home Furniture		GREEN		1/27/2022	Released	0.00	0.00
104008	60000	Grassblue Ltd.		WHITE		1/27/2022	Released	0.00	0.00
104009	61000	Electronics Ltd.		WHITE		1/27/2022	Released	0.00	0.00
104010	62000	WalkerHolland		WHITE		1/27/2022	Released	0.00	0.00
104011	50000	Service Electronics Ltd.				1/31/2022	Released	0.00	0.00
104012	62000	WalkerHolland		WHITE		1/31/2022	Released	0.00	0.00
106009	10000	London Postmaster				1/29/2022	Open	903.60	1,129.50
106010	47586622	Monabekken Barnesenger A/S				1/30/2022	Open	80,273.69	80,273.69
106011	38654478	POIIORLES d.d.				1/30/2022	Open	14,880.80	14,880.80
106014	43698547	Beschläge Schacherhuber				1/29/2022	Open	10,375.00	10,375.00
106025	01254796	Progressive Home Furnishings				1/27/2022	Released	3.86	3.86
6001	45858585	Busterby Stole og Borde A/S				1/1/2021	Released	210,205.52	210,205.52
6002	45858585	Busterby Stole og Borde A/S				1/27/2022	Released	864,571.97	864,571.97
6003	47586622	Monabekken Barnesenger A/S				1/29/2022	Released	544,357.54	544,357.54

Details | Attachments (0)

Vendor Details

Vendor No. 30000
 Name CoolWood Technologies
 Phone No.
 Email
 Fax No.
 Contact Mr. Richard Bready

Characteristics

Characteristic Value
 (There is nothing to show in this view)

Create a Second Purchase Order

- 1) Click in Field Vendor Name and enter **20000**
- 2) Click in Field Vendor Invoice No. and enter **abc-124**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name **AR Day Property Management** Vendor Invoice No. **ABC-124**

Contact Mr. Frank Lee Vendor Shipment No.

Document Date 1/27/2022 Status **Open**

Lines | Manage Line Functions Order Fewer options

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Q
→ Item	*									

Subtotal Excl. VAT (GBP) 0.00 Total Excl. VAT (GBP) 0.00

Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 0.00

Invoice Discount % 0 Total Incl. VAT (GBP) 0.00

Invoice Details > CM

Shipping and Payment > YELLOW

Details Attachments (0)

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	0.00
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	7,463.93
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No.	20000		
Quotes	0	0	1
Blanket Orders	0	0	0
Orders	0	0	0

Create a Second Purchase Order

Lines

- 1) Click in Field No. and enter **1000**
- 2) Click in Field Location Code and enter **BLUE**
- 3) Click in Field Quantity and enter **2**

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name AR Day Property Management Vendor Invoice No. ABC-124
 Contact Mr. Frank Lee Vendor Shipment No.
 Document Date 1/27/2022 Status **Open**

Lines | Manage Line Functions Order Fewer options

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT
→ Item	1000	Bicycle	BLUE		2		PCS	1,500.00	3,000.00

Subtotal Excl. VAT (GBP) 3,000.00 Total Excl. VAT (GBP) 3,000.00
 Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 750.00
 Invoice Discount % 0 Total Incl. VAT (GBP) 3,750.00

Invoice Details > CM

Details | Attachments (0)

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	0.00
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	7,463.93
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No. 20000

0	0	1
Quotes	Blanket Orders	Orders
0	0	0

Create a Second Purchase Order

1) Click on **Line, Conditions**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name AR Day Property Management Vendor Invoice No. ABC-124
 Contact Mr. Frank Lee Vendor Shipment No.
 Document Date 1/27/2022 Status Open

Lines | Manage **Line** Functions Order Fewer options

Item Availability by ▾ Item Tracking Lines Comments Document Line Tracking Attachments **Conditions**
 Reservation Entries Dimensions Item Charge Assignment Deferral Schedule Characteristics Condition Load Activation

Subtotal Excl. VAT (GBP)	3,000.00	Total Excl. VAT (GBP)	3,000.00
Inv. Discount Amount (GBP)	0.00	Total VAT (GBP)	750.00
Invoice Discount %	0	Total Incl. VAT (GBP)	3,750.00

Invoice Details > CM

Details Attachments (0)

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	0.00
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	7,463.93
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No. 20000

0	0	1
Quotes	Blanket Orders	Orders
0	0	0

Create a Second Purchase Order

- 1) See the Overview of your Discounts 4% and 3%
- 2) Click on **Close**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

✓ Saved

Edit - Purchase Document Conditions - 106027 · AR Day Property Management

Search + New Edit List Delete Open in Excel

Payment Point of Time *	Calculation Sequence #	Incl.	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Base Discount Amount to Invoice	Real Base Discount Amount to Invoice	Discount Amount to Invoice	Differ Base Discount Amount to Accrual to Invoice	Differ Discount Amount to Accrual to Invoice
→ Invoice	0	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 20000 L...	0	GENDISC	general discount	Percent Line	4.00			3,000.00	3,000.00	120.00	0.00	0.00
Invoice	0	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 20000 L...	0	SPECDISC	special discount	Percent Line	3.00			3,000.00	3,000.00	90.00	0.00	0.00

Close

Shipping and Payment >

Post the Second Purchase Order

Post the Second Purchase Order

- 1) Click on **Posting**
- 2) Click on **Post**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release **Posting** Order Request Approval Print/Send Navigate Actions Related Fewer options

Post... Post and Print... Preview Posting Post and New...

Vendor Name: AR Day Property Management Vendor Invoice No.: ABC-124
 Contact: Mr. Frank Lee Vendor Shipment No.:
 Document Date: 1/27/2022 Status: **Open**

Type	No.	Description	Location Code	Bin Code	Quantity	Reserved Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Line Amount Excl. VAT	Q
Item	1000	Bicycle	BLUE		2		PCS	1,500.00	2,790.00	

Subtotal Excl. VAT (GBP) 2,790.00 Total Excl. VAT (GBP) 2,790.00
 Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 697.50
 Invoice Discount % 0 Total Incl. VAT (GBP) 3,487.50

Invoice Details > CM

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	3,487.50
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	10,951.43
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No. 20000

0	0	1
Quotes	Blanket Orders	Orders
0	0	0

Post the Second Purchase Order

- 1) Select **Receive and Invoice**
- 2) Click on **OK**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name AR Day Property Management Vendor Invoice No. ABC-124

Contact Mr. Frank Lee Vendor Shipment No.

Document Date 1/27/2022 Status **Open**

Lines Manage Line Functions Order Fewer options

Type	No.	Description	Location Code	Unit Cost	Line Amount Excl. VAT	Qty.
→ Item	1000	Bicycle	BLUE	0.00	2,790.00	

Subtotal Excl. VAT (GBP) 2,790.00 Total Excl. VAT (GBP) 2,790.00

Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 697.50

Invoice Discount % 0 Total Incl. VAT (GBP) 3,487.50

Invoice Details > CM

Shipping and Payment > VIEW

Details Attachments (0)

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	3,487.50
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	10,951.43
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No.	20000		
Quotes	0	0	1
Blanket Orders	0	0	0
Orders	0	0	0

Dialog Box:

Receive

Invoice

Receive and Invoice

OK **Cancel**

Post the Second Purchase Order

1) Click on **Yes**

Dynamics 365 Business Central

Purchase Order | Work Date: 1/27/2022

106027 · AR Day Property Management

Process Release Posting Order Request Approval Print/Send Navigate Actions Related Fewer options

General Show more

Vendor Name AR Day Property Management Vendor Invoice No. ABC-124
 Contact Mr. Frank Lee Vendor Shipment No.
 Document Date 1/27/2022 Status **Open**

Lines | Manage | Line | Functions | Order | Fewer options

Type	No.	Description	Location Code	Unit Cost	Line Amount	Excl. VAT	Qty.
→ Item	1000	Bicycle	BLUE	000.00	2,790.00		

Subtotal Excl. VAT (GBP) 2,790.00 Total Excl. VAT (GBP) 2,790.00
 Inv. Discount Amount (GBP) 0.00 Total VAT (GBP) 697.50
 Invoice Discount % 0 Total Incl. VAT (GBP) 3,487.50

Invoice Details > CM

Shipping and Payment > YELLOW

Details | Attachments (0)

Vendor Statistics

Vendor No.	20000
Balance (LCY)	7,463.93
Outstanding Orders (LCY)	3,487.50
Amt. Rcd. Not Invd. (LCY)	0.00
Outstanding Invoices (LCY)	0.00
Total (LCY)	10,951.43
Overdue Amounts (...)	0.00
Invoiced Prepayme...	0.00
Payments (LCY)	154,113.20
Refunds (LCY)	0.00
Last Payment Date	1/26/2022

Buy-from Vendor History

Vendor No. 20000

0	0	1
Quotes	Blanket Orders	Orders
0	0	0

? The order is posted as number 108038 and moved to the Posted Purchase Invoices window.

Do you want to open the posted invoice?

Post the Second Purchase Order

- 1) See the Line Discount is 7%

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

108038 · AR Day Property Management

Process Correct Invoice Print/Send Navigate More options

General Show more

Vendor AR Day Property Management Due Date 1/31/2022
 Contact Mr. Frank Lee Vendor Invoice No. ABC-124
 Posting Date 1/27/2022

Lines | Manage Line Fewer options

Type	No.	Description	Quantity	Unit of Measure Code	Direct Unit Cost Excl. VAT	Unit Price (LCV)	Line Discount %	Line Amount Excl. VAT	Job No.
→ Item	1000	Bicycle	2	PCS	1,500.00	4,000.00	7	2,790.00	

Invoice Discount Amount Excl. VAT 0.00 Total VAT (GBP) 697.50
 Total Excl. VAT (GBP) 2,790.00 Total Incl. VAT (GBP) **3,487.50**

Invoice Details > CM

Shipping and Payment > AR Day Property Management

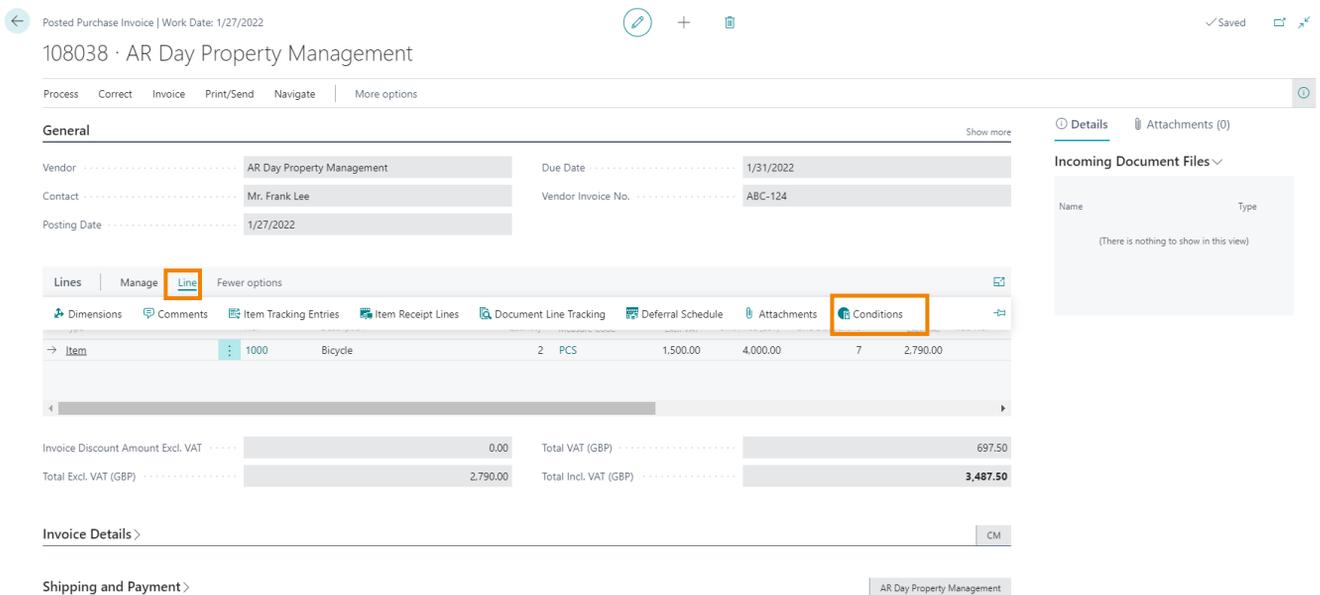
Details | Attachments (0)

Incoming Document Files v

Name	Type
(There is nothing to show in this view)	

Post the Second Purchase Order

- 1) Click on **Line**
- 2) Click on **Conditions**



Posted Purchase Invoice | Work Date: 1/27/2022

108038 · AR Day Property Management

Process Correct Invoice Print/Send Navigate More options

General Show more

Vendor AR Day Property Management Due Date 1/31/2022
Contact Mr. Frank Lee Vendor Invoice No. ABC-124
Posting Date 1/27/2022

Lines Manage **Line** Fewer options

Dimensions Comments Item Tracking Entries Item Receipt Lines Document Line Tracking Deferral Schedule Attachments **Conditions**

Item	Quantity	Description	Unit	Unit Price	Total Price	Quantity	Total Price
1000	2	Bicycle	PCS	1,500.00	4,000.00	7	2,790.00

Invoice Discount Amount Excl. VAT 0.00 Total VAT (GBP) 697.50
Total Excl. VAT (GBP) 2,790.00 Total Incl. VAT (GBP) **3,487.50**

Invoice Details > CM

Shipping and Payment > AR Day Property Management

Post the Second Purchase Order

- 1) See the Overview of your Discounts 4% and 3%
- 2) Click on **Close**

Dynamics 365 Business Central

Posted Purchase Invoice | Work Date: 1/27/2022

View - Posted Purch Doc. Conditions - 108038 - AR Day Property Management

Search Open in Excel

Payment Point of Time ↑	Recl. Req...	Accr... Req...	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Recl. Post...	Accr... Post...	Base Discount Amount to Invoice	Real Base Discount Amount to Invoice	Discount Amount to Invoice	Differ Base Discount Amount to Accrual to Invoice	Differ Dis Amos. Accr In
Invoice	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Buy-from Vendor No. - 20000 ...	0	GENDISC	general discount	Percent Line	4.00			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3,000.00	3,000.00	120.00	0.00	
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Buy-from Vendor No. - 20000 ...	0	SPECDISC	special discount	Percent Line	3.00			<input type="checkbox"/>	<input type="checkbox"/>	3,000.00	3,000.00	90.00	0.00	

Close