



# User Documentation AppSource

agiles Sales Conditions app

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## Important additional information:

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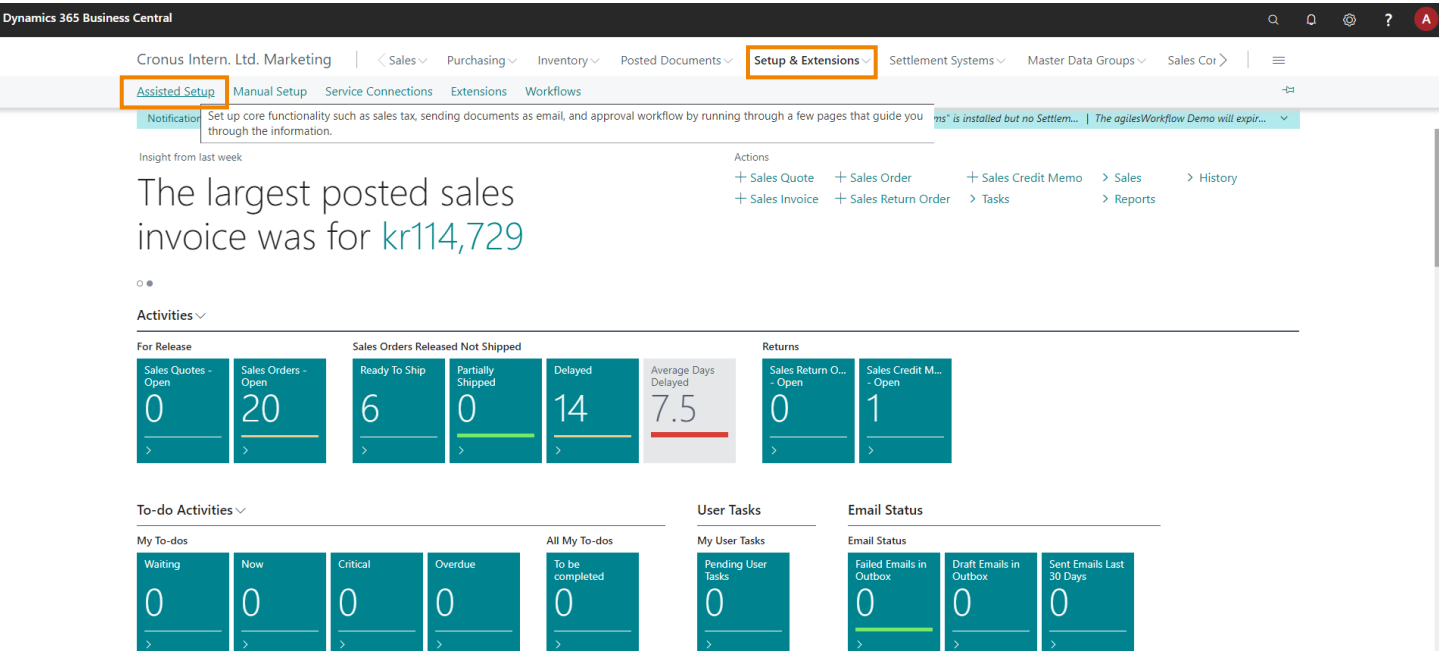
- The User Documentation was done in a W1 database in Microsoft Dynamics 365 Business Central Wave2 2020 (BC17).
- User Role is set to Sales Order Processor.
- User has assigned following Permission Sets:

AGB AGILES SYSTEM	agiles System Application
AGB MDG LIBRARY	agiles Master Data Groups Libr
AGB MDG LIBRARY +	agiles Master Data Groups Libr
AGB SCM BASE	agiles Sales Conditions
AGB SCM BASE +	agiles Sales Conditions
D365 BUS FULL ACCESS	Dyn. 365 Full Business Acc.

# Basic Setup

## Basic Setup

- 1) Click on **Setup & Extensions**
- 2) Click on **Assisted Setup**  
(alternatively click on set up now in the notification)



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes the 'Setup & Extensions' menu, which is highlighted with an orange box. Below the navigation bar, the 'Assisted Setup' notification is visible, also highlighted with an orange box. The main content area displays a dashboard with various metrics and activities.

**Dashboard Metrics:**

- For Release:** Sales Quotes - Open (0), Sales Orders - Open (20)
- Sales Orders Released Not Shipped:** Ready To Ship (6), Partially Shipped (0), Delayed (14), Average Days Delayed (7.5)
- Returns:** Sales Return O... - Open (0), Sales Credit M... - Open (1)

**Activities:**

- My To-dos:** Waiting (0), Now (0), Critical (0), Overdue (0), All My To-dos (0)
- User Tasks:** Pending User Tasks (0)
- Email Status:** Failed Emails in Outbox (0), Draft Emails in Outbox (0), Sent Emails Last 30 Days (0)

## Basic Setup

### 1) Click on **Set up Sales Condition Setup**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ **Setup & Extensions ▾** Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast	<input type="checkbox"/>	<a href="#">Read</a>	—	Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows	<input type="checkbox"/>	—	—	
Set up approval workflows	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create approval workflows that automatically notify an approver when a us...
Set up email logging	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Track email exchanges between your sales team and customers and prospe...
Set up an item approval workflow	<input type="checkbox"/>	—	—	Create approval workflows that automatically notify an approver when a us...
Set up a customer approval workflow	<input type="checkbox"/>	—	—	Create approval workflows that automatically notify an approver when a us...
Set up a payment approval workflow	<input type="checkbox"/>	—	—	Create approval workflows that automatically notify an approver when a us...
Set Up Extended Security	<input type="checkbox"/>	—	—	
Monitor Field Change Setup	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up monitor field change feature
agilesWorkflow	<input type="checkbox"/>	—	—	
Set up Workflow	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up Workflow Templates to automate business processes.
agiles Settlement Systems	<input type="checkbox"/>	—	—	
Set up Settlement Company	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions	<input type="checkbox"/>	—	—	
Set up Sales Conditions	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Sales Condition.
<b>Set up Sales Condition Setup</b>	<input type="checkbox"/>	<a href="#">Read</a>	—	Create Sales Condition Setup.
agiles Master Data Group	<input type="checkbox"/>	—	—	
Set up Master Data Groups	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Master Data Group

## Basic Setup

1) Click on **Next**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ Setup & Extensions ▾ Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows				Create approval workflows that automatically notify an approver when a use...
Set up approval workflows				Track email exchanges between your sales team and customers and prospec...
Set up email logging				Create approval workflows that automatically notify an approver when a use...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Workflow Templates				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Settlement Systems				Create a Sales Condition.
Set up Settlement Company				Create Sales Condition Setup.
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions	<input type="checkbox"/>	Read	—	
Set up Sales Condition Setup	<input checked="" type="checkbox"/>	Read	—	
agiles Master Data Group	<input type="checkbox"/>	—	—	
Set up Master Data Groups	<input type="checkbox"/>	Read	—	Create a Master Data Group

### Sales Condition Setup

Welcome to Sales Condition Setup

To use Sales Conditions you need to set up the Sales Condition Setup.

Let's go!

Choose Next so you can set up the Sales Condition Setup.

Back Next Finish

Go to next step

## Basic Setup

### 1) Activate Sales Conditions Activated

Dynamics 365 Business Central

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
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Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				Set up the general settings for Workflow.
Set up Workflow				Set up Workflow Templates to automate business processes.
Set up Workflow Templates				Set up Workflow Templates to automate business processes.
agiles Settlement Systems				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement Company				Create a Settlement System to calculate Settlements for a Settlement Comp...
Set up Settlement System				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions				Create a Sales Condition.
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				Create a Master Data Group
Set up Master Data Groups				Create a Master Data Group

#### Sales Condition Setup

Set general information for the Sales Condition Setup you like to set up. Tick 'Deactiv.Loading after Release' if you want to have sales condition loading deactivated at the first document release.

Sales Conditions Activated ☒

Deactiv.Loading after Release ☐

Additional information of 'Sales & Receivables Setup'.

Calc. Inv. Discount ..... Yes

Discount Posting ..... All Discounts

Back Next Finish



## Basic Setup

### 1) Click on **Yes**

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
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Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				
Set up Workflow Templates				
agiles Settlement Systems				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement Company				Create a Settlement System to calculate Settlements for a Settlement Comp...
Set up Settlement System				
agiles Sales Conditions				Create a Sales Condition.
Set up Sales Conditions				Create Sales Condition Setup.
Set up Sales Condition Setup				
agiles Master Data Group				Create a Master Data Group
Set up Master Data Groups				

### Sales Condition Setup

Set general information for the Sales Condition Setup you like to set up. Tick 'Deactiv.Loading after Release' if you want to have sales condition loading deactivated at the first document release.

ⓘ "Calc. Inv. Discount" is set to No. If you want to activate Sales Conditions, "Calc. Inv. Discount" at "Sales & Receivables Setup" will be set to Yes. Do you want to continue?

Discount Posting ..... All Discounts

## Basic Setup

### 1) Click on **Next**

Dynamics 365 Business Central

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

⌵ Name Completed Help Video Description

- Set up cash flow forecast
- Set up approval workflows
  - Set up approval workflows
  - Set up email logging
  - Set up an item approval workflow
  - Set up a customer approval workflow
  - Set up a payment approval workflow
- Set Up Extended Security
  - Monitor Field Change Setup
- agilesWorkflow
  - Set up Workflow
  - Set up Workflow Templates
- agiles Settlement Systems
  - Set up Settlement Company
  - Set up Settlement System
- agiles Sales Conditions
  - Set up Sales Conditions
  - Set up Sales Condition Setup**
- agiles Master Data Group
  - Set up Master Data Groups

**Sales Condition Setup**

Set general information for the Sales Condition Setup you like to set up. Tick 'Deactiv.Loading after Release' if you want to have sales condition loading deactivated at the first document release.

Sales Conditions Activated ☒

Deactiv.Loading after Release ☐

Additional information of 'Sales & Receivables Setup'.

Calc. Inv. Discount

Discount Posting

Back **Next** Finish

Go to next step

Set up Sales Condition Setup	Read	Go to next step	Create a Sales Condition.
Set up Sales Condition Setup	Read	Go to next step	Create Sales Condition Setup.

## Basic Setup

1) Click on **Next**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ Setup & Extensions ▾ Settlement Systems ▾ Master Data Groups ▾ Sales Cor ▾ | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
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Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Workflow Templates				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Settlement Systems				Create a Sales Condition.
Set up Settlement Company				Create Sales Condition Setup.
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions				
Set up Sales Condition Setup				
agiles Master Data Group				
Set up Master Data Groups				Create a Master Data Group

### Sales Condition Setup

Set accrual information.

Accrual Posting Activated ☒

Accrual Gen. Templ. Name

Accrual Gen. Batch Name

Dimension Accrual Posting

Use Posting Groups of Doc. ☒

Back **Next** Finish

## Basic Setup

### 1) Click on **Next**

Dynamics 365 Business Central

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

⌵ Name Completed Help Video Description

- Set up cash flow forecast
- Set up approval workflows
  - Set up approval workflows
  - Set up email logging
  - Set up an item approval workflow
  - Set up a customer approval workflow
  - Set up a payment approval workflow
- Set Up Extended Security
  - Monitor Field Change Setup
- agilesWorkflow
  - Set up Workflow
  - Set up Workflow Templates
- agiles Settlement Systems
  - Set up Settlement Company
  - Set up Settlement System
- agiles Sales Conditions
  - Set up Sales Conditions
  - Set up Sales Condition Setup**
- agiles Master Data Group
  - Set up Master Data Groups

**Sales Condition Setup**

Set reclassification information.

Reclassify Activated ☒

Reclassify Gen. Templ. Name

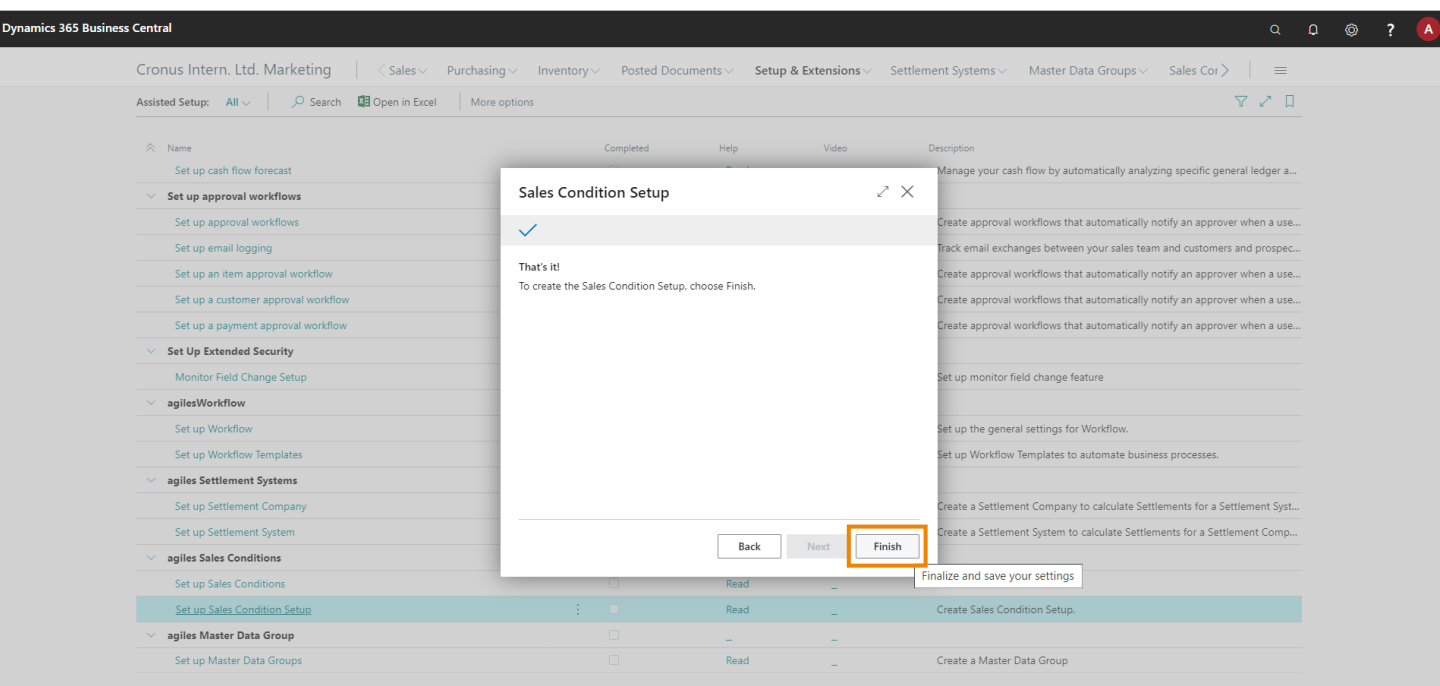
Reclassify Gen. Batch Name

Back **Next** Finish

Go to next step

## Basic Setup

1) Click on **Finish**



## Basic Setup

### 1) Click on **Set up Sales Conditions**

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast	<input type="checkbox"/>	<a href="#">Read</a>	—	Manage your cash flow by automatically analyzing specific general ledger a...
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Set up approval workflows	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create approval workflows that automatically notify an approver when a us...
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Set up a customer approval workflow	<input type="checkbox"/>	—	—	Create approval workflows that automatically notify an approver when a us...
Set up a payment approval workflow	<input type="checkbox"/>	—	—	Create approval workflows that automatically notify an approver when a us...
Set Up Extended Security	<input type="checkbox"/>	—	—	
Monitor Field Change Setup	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up monitor field change feature
agilesWorkflow	<input type="checkbox"/>	—	—	
Set up Workflow	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up Workflow Templates to automate business processes.
agiles Settlement Systems	<input type="checkbox"/>	—	—	
Set up Settlement Company	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Sales Conditions	<input type="checkbox"/>	—	—	
Set up Sales Conditions	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Sales Condition.
Set up Sales Condition Setup	<input type="checkbox"/>	<a href="#">Read</a>	—	Create Sales Condition Setup.
agiles Master Data Group	<input type="checkbox"/>	—	—	
Set up Master Data Groups	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Master Data Group

## Basic Setup

1) Click on **Next**

Dynamics 365 Business Central

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
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Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
agilesWorkflow				Set up the general settings for Workflow.
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Set up Settlement Company				Create a Settlement System to calculate Settlements for a Settlement Comp...
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups				Create a Master Data Group

### Setup Sales Condition

Welcome to Sales Condition Type Setup

To create Sales Conditions you need to set up a Sales Condition Type. The aim of Sales Conditions is the agreement of conditions like discounts or item charges for customers in a certain time period.

Let's go!

Choose Next so you can set up a Sales Condition Type.

Back Next Finish

Go to next step

## Basic Setup

- 1) Click in Field Code and enter **GENDISC**
- 2) Click in Field Description and enter **general discount**
- 3) Select **Invoice** in Field Payment Point of Time
- 4) Click **Next**

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Assisted Setup: All | Search | Open in Excel | More options

Completed Help Video Description

Set up cash flow forecast

Set up approval workflows

Set up approval workflows

Set up email logging

Set up an item approval workflow

Set up a customer approval workflow

Set up a payment approval workflow

Set Up Extended Security

Monitor Field Change Setup

agilesWorkflow

Set up Workflow

Set up Workflow Templates

agiles Settlement Systems

Set up Settlement Company

Set up Settlement System

agiles Sales Conditions

Set up Sales Conditions

Set up Sales Condition Setup

agiles Master Data Group

Set up Master Data Groups

Setup Sales Condition

Choose a Code and a Description for the new Sales Condition and set the Payment Point of Time.

Code ..... GENDISC

Description ..... general discount

Payment Point of Time ..... Invoice

Back Next Finish

Go to next step

Create a Sales Condition.

Create Sales Condition Setup.

Create a Master Data Group.



## Basic Setup

1) Click **Next**

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Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
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Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				
Monitor Field Change Setup				Set up monitor field change feature
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Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions				Create a Sales Condition.
Set up Sales Condition Setup				Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups				Create a Master Data Group

### Setup Sales Condition

Specify Sales Condition.

Set up invoice condition settings.

Discharge Discount Account ☐

Invoice Type

Back **Next** Finish

## Basic Setup

### 1) Use AssistEdit

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales > Purchasing > Inventory > Posted Documents > Setup & Extensions > Settlement Systems > Master Data Groups > Sales Cor > |

Assisted Setup: All > Search Open in Excel More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows				Create approval workflows that automatically notify an approver when a use...
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agiles Settlement Systems				
Set up Settlement Company				
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions		Read		Create a Sales Condition.
Set up Sales Condition Setup		Read		Create Sales Condition Setup.
agiles Master Data Group				
Set up Master Data Groups		Read		Create a Master Data Group

### Setup Sales Condition

Use Assist Button to set up Sales Conditions.

No. of Sales Conditions .....

Review or update the value for No. of Sales Conditions

Back Next Finish

## Basic Setup

### Line one

- 1) Click in Field Sell to Customer No. and enter **10000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1900-S**
- 4) Click in Field Discount % and enter **5**

### Line two

- 5) Click in Field Sell to Customer No. and enter **20000**
- 6) Click in Field Assign Reference Type and select **Item**
- 7) Click in Field Assign Reference Code and enter **1900-S**
- 8) Click in Field Discount % and enter **4**
- 9) Click on **Close**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Sales Cor |

#### Edit - Sales Conditions

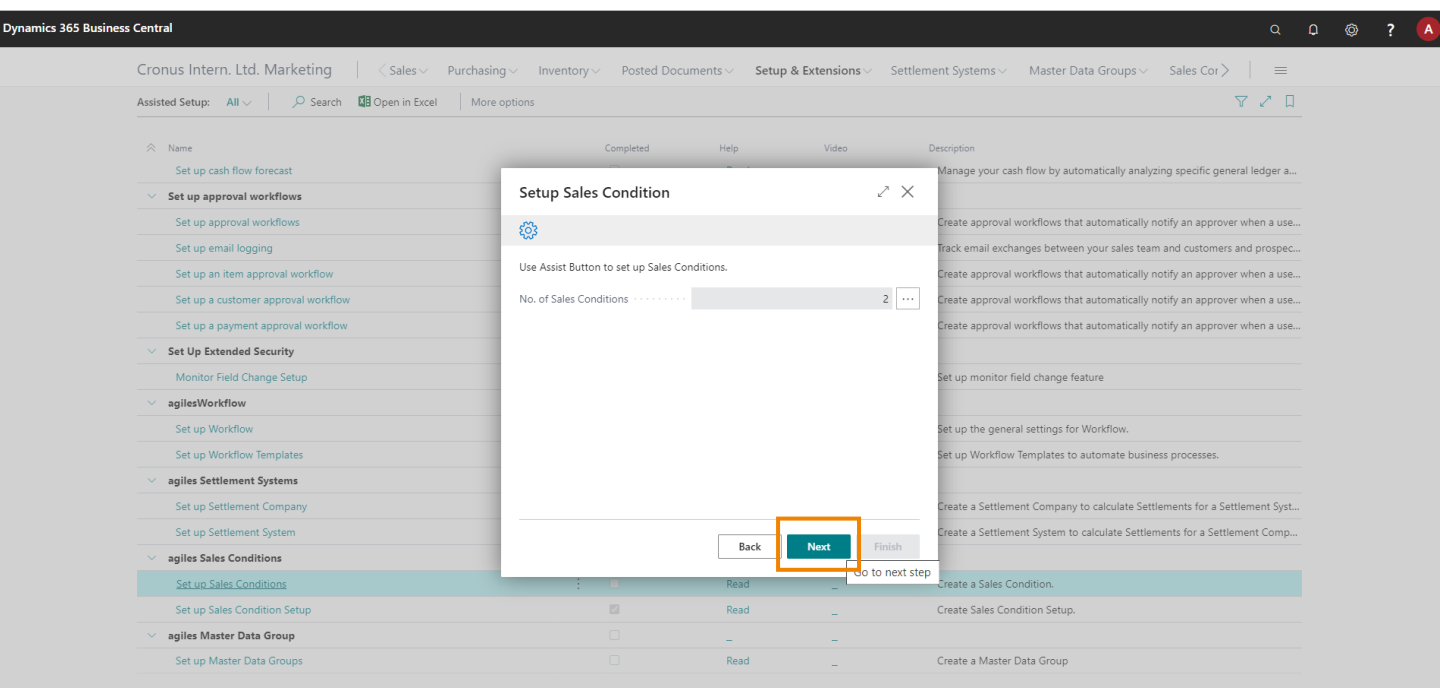
Search + New Edit List Delete Open in Excel

Sell-to Customer No.	Sell-to Customer MDG Code	Bill-to Customer No.	Bill-to Customer MDG Code	Assign Reference Type	Assign Reference Code	Assign Reference Description	Discount Type	Discount %	Discount Value
10000				Item	1900-S	PARIS Guest Chair, black	Percent Line	5.00	
20000				Item	1900-S	PARIS Guest Chair, black	Percent Line	4.00	

Close

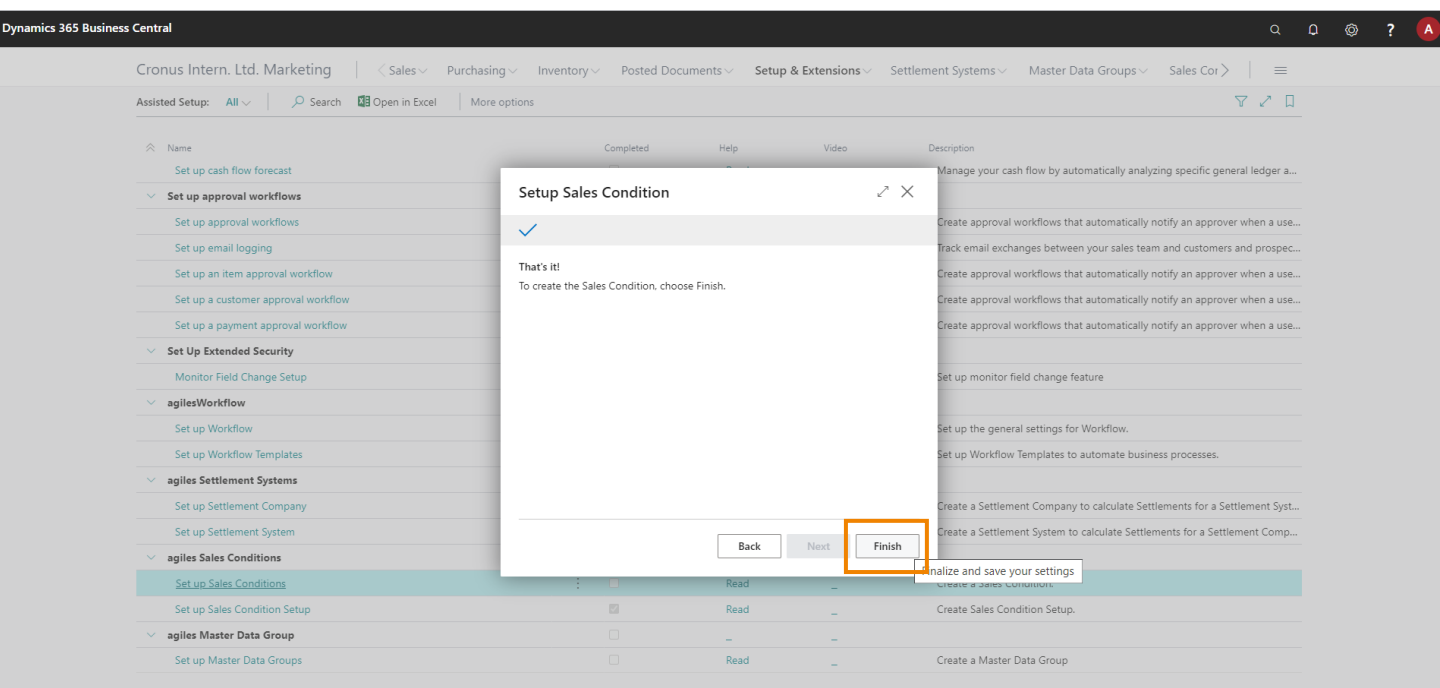
## Basic Setup

- 1) Click on **Next**



## Basic Setup

1) Click on **Finish**







## Basic Setup

### 1) Click on **Set up Sales Conditions**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ **Setup & Extensions ▾** Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search  Open in Excel | More options   

⌵ Name	Completed	Help	Video	Description
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Set up approval workflows	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create approval workflows that automatically notify an approver when a us...
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⌵ <b>Set Up Extended Security</b>	<input type="checkbox"/>	—	—	
Monitor Field Change Setup	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up monitor field change feature
⌵ <b>agilesWorkflow</b>	<input type="checkbox"/>	—	—	
Set up Workflow	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up the general settings for Workflow.
Set up Workflow Templates	<input type="checkbox"/>	<a href="#">Read</a>	—	Set up Workflow Templates to automate business processes.
⌵ <b>agiles Settlement Systems</b>	<input type="checkbox"/>	—	—	
Set up Settlement Company	<input type="checkbox"/>	<a href="#">Read</a>	<a href="#">Watch</a>	Create a Settlement Company to calculate Settlements for a Settlement Sys...
Set up Settlement System	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Settlement System to calculate Settlements for a Settlement Comp...
⌵ <b>agiles Sales Conditions</b>	<input type="checkbox"/>	—	—	
<b>Set up Sales Conditions</b>	<input checked="" type="checkbox"/>	<a href="#">Read</a>	—	Create a Sales Condition.
Set up Sales Condition Setup	<input checked="" type="checkbox"/>	<a href="#">Read</a>	—	Create Sales Condition Setup.
⌵ <b>agiles Master Data Group</b>	<input type="checkbox"/>	—	—	
Set up Master Data Groups	<input type="checkbox"/>	<a href="#">Read</a>	—	Create a Master Data Group

## Basic Setup

### 1) Click on **Next**


Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ Setup & Extensions ▾ Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows				Create approval workflows that automatically notify an approver when a use...
Set up approval workflows				Track email exchanges between your sales team and customers and prospec...
Set up email logging				Create approval workflows that automatically notify an approver when a use...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Workflow Templates				Create a Settlement System to calculate Settlements for a Settlement Comp...
agiles Settlement Systems				Create a Sales Condition.
Set up Settlement Company				Create Sales Condition Setup.
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions		Read		Go to next step
Set up Sales Condition Setup		Read		
agiles Master Data Group				
Set up Master Data Groups		Read		Create a Master Data Group

**Setup Sales Condition**



**Welcome to Sales Condition Type Setup**

To create Sales Conditions you need to set up a Sales Condition Type. The aim of Sales Conditions is the agreement of conditions like discounts or item charges for customers in a certain time period.

**Let's go!**

Choose Next so you can set up a Sales Condition Type.

Back **Next** Finish

## Basic Setup

- 1) Click in Field Code and enter **SPECDISC**
- 2) Click in Field Description and enter **special discount**
- 3) Click in Field Payment Point of Time and select **Invoice**
- 4) Click on **Next**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales > Purchasing > Inventory > Posted Documents > Setup & Extensions > Settlement Systems > Master Data Groups > Sales Cor > |

Assisted Setup: All | Search | Open in Excel | More options

Completed Help Video Description

Set up cash flow forecast

Set up approval workflows

Set up approval workflows

Set up email logging

Set up an item approval workflow

Set up a customer approval workflow

Set up a payment approval workflow

Set Up Extended Security

Monitor Field Change Setup

agilesWorkflow

Set up Workflow

Set up Workflow Templates

agiles Settlement Systems

Set up Settlement Company

Set up Settlement System

agiles Sales Conditions

Set up Sales Conditions

Set up Sales Condition Setup

agiles Master Data Group

Set up Master Data Groups

Setup Sales Condition

Choose a Code and a Description for the new Sales Condition and set the Payment Point of Time.

Code ..... SPECDISC

Description ..... special discount

Payment Point of Time ..... Invoice

Back Next Finish

Go to next step

Create your cash flow by automatically analyzing specific general ledger a...

Create approval workflows that automatically notify an approver when a use...

Track email exchanges between your sales team and customers and prospec...

Create approval workflows that automatically notify an approver when a use...

Create approval workflows that automatically notify an approver when a use...

Create approval workflows that automatically notify an approver when a use...

Set up monitor field change feature

Set up the general settings for Workflow.

Set up Workflow Templates to automate business processes.

Create a Settlement Company to calculate Settlements for a Settlement Syst...

Create a Settlement System to calculate Settlements for a Settlement Comp...

Create a Sales Condition.

Create Sales Condition Setup.

Create a Master Data Group



## Basic Setup

1) Click on **Next**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ Setup & Extensions ▾ Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

⌵ Name Completed Help Video Description

- Set up cash flow forecast
- Set up approval workflows
  - Set up approval workflows
  - Set up email logging
  - Set up an item approval workflow
  - Set up a customer approval workflow
  - Set up a payment approval workflow
- Set Up Extended Security
  - Monitor Field Change Setup
- agilesWorkflow
  - Set up Workflow
  - Set up Workflow Templates
- agiles Settlement Systems
  - Set up Settlement Company
  - Set up Settlement System
- agiles Sales Conditions
  - Set up Sales Conditions**
  - Set up Sales Condition Setup
- agiles Master Data Group
  - Set up Master Data Groups

**Setup Sales Condition**

Specify Sales Condition.

Set up invoice condition settings.

Discharge Discount Account ☐

Invoice Type

Back **Next** Finish

Go to next step

## Basic Setup

### 1) Use AssistEdit

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales > Purchasing > Inventory > Posted Documents > Setup & Extensions > Settlement Systems > Master Data Groups > Sales Cor > |

Assisted Setup: All > Search Open in Excel More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows				Create approval workflows that automatically notify an approver when a use...
Set up approval workflows				Track email exchanges between your sales team and customers and prospec...
Set up email logging				Create approval workflows that automatically notify an approver when a use...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Review or update the value for No. of Sales Conditions
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				
Set up Workflow Templates				
agiles Settlement Systems				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement Company				Create a Settlement System to calculate Settlements for a Settlement Comp...
Set up Settlement System				
agiles Sales Conditions				
Set up Sales Conditions		Read	...	Create a Sales Condition.
Set up Sales Condition Setup		Read	...	Create Sales Condition Setup.
agiles Master Data Group			...	
Set up Master Data Groups		Read	...	Create a Master Data Group

### Setup Sales Condition

Use Assist Button to set up Sales Conditions.

No. of Sales Conditions .....

Review or update the value for No. of Sales Conditions

Back Next Finish

## Basic Setup

### Line one

- 1) Click in Field Sell to Customer No. and enter **10000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1900-S**
- 4) Click in Field Discount % and enter **2**

### Line two

- 1) Click in Field Sell to Customer No. and enter **20000**
- 2) Click in Field Assign Reference Type and select **Item**
- 3) Click in Field Assign Reference Code and enter **1900-S**
- 4) Click in Field Discount % and enter **3**
- 5) Click on **Close**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | Sales | Purchasing | Inventory | Posted Documents | Setup & Extensions | Settlement Systems | Master Data Groups | Sales Cot >

#### Edit - Sales Conditions

Search + New Edit List Delete Open in Excel

Sell-to Customer No.	Sell-to Customer MDG Code	Bill-to Customer No.	Bill-to Customer MDG Code	Assign Reference Type	Assign Reference Code	Assign Reference Description	Discount Type	Discount %	Discount Value
10000				Item	1900-S	PARIS Guest Chair, black	Percent Line	2.00	
20000				Item	1900-S	PARIS Guest Chair, black	Percent Line	3.00	

Close

## Basic Setup

1) Click on **Next**

Dynamics 365 Business Central

Cronus Intern. Ltd. Marketing | < Sales ▾ Purchasing ▾ Inventory ▾ Posted Documents ▾ Setup & Extensions ▾ Settlement Systems ▾ Master Data Groups ▾ Sales Cor > | ≡

Assisted Setup: All ▾ | 🔍 Search | 📄 Open in Excel | More options

Name	Completed	Help	Video	Description
Set up cash flow forecast				Manage your cash flow by automatically analyzing specific general ledger a...
Set up approval workflows				Create approval workflows that automatically notify an approver when a use...
Set up approval workflows				Track email exchanges between your sales team and customers and prospec...
Set up email logging				Create approval workflows that automatically notify an approver when a use...
Set up an item approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a customer approval workflow				Create approval workflows that automatically notify an approver when a use...
Set up a payment approval workflow				Create approval workflows that automatically notify an approver when a use...
Set Up Extended Security				Set up monitor field change feature
Monitor Field Change Setup				Set up the general settings for Workflow.
agilesWorkflow				Set up Workflow Templates to automate business processes.
Set up Workflow				
Set up Workflow Templates				
agiles Settlement Systems				Create a Settlement Company to calculate Settlements for a Settlement Syst...
Set up Settlement Company				Create a Settlement System to calculate Settlements for a Settlement Comp...
Set up Settlement System				
agiles Sales Conditions				Create a Sales Condition.
Set up Sales Conditions				Create Sales Condition Setup.
Set up Sales Condition Setup				
agiles Master Data Group				Create a Master Data Group
Set up Master Data Groups				

### Setup Sales Condition

Use Assist Button to set up Sales Conditions.

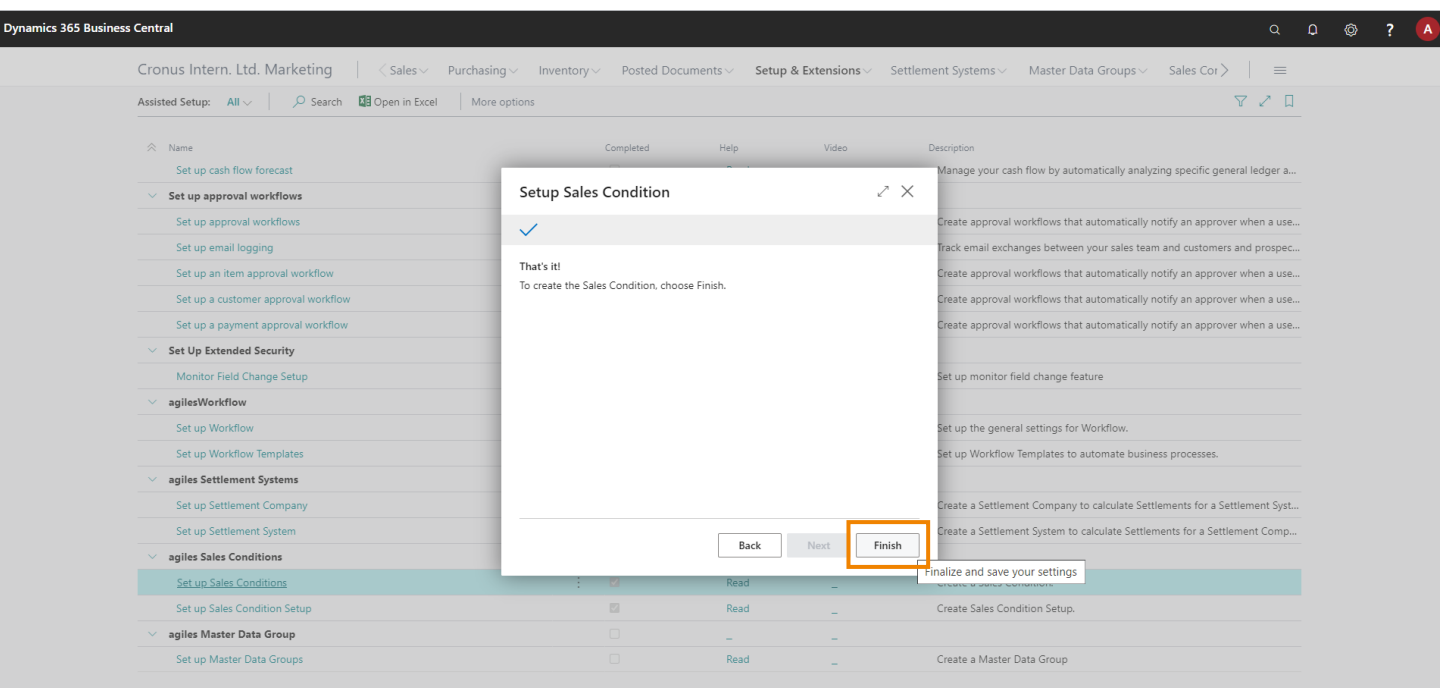
No. of Sales Conditions ..... 2 ...

Back **Next** Finish

Go to next step

## Basic Setup

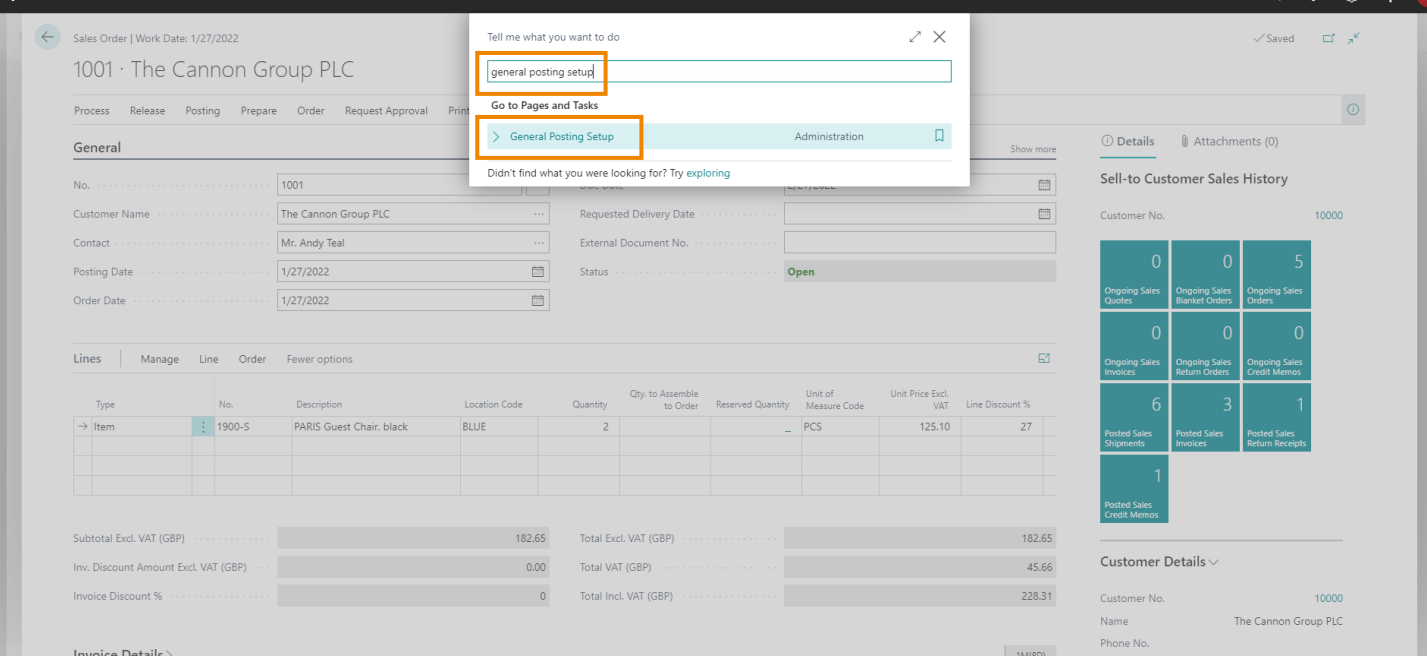
1) Click on **Finish**



## Basic Setup

- 1) Click on „Tell me what you want to do“ and search for **general posting setup**
- 2) Click on **General Posting Setup**

Dynamics 365 Business Central



The screenshot shows the Dynamics 365 Business Central interface. A search bar at the top right contains the text "general posting setup". Below the search bar, a list of results is displayed, with "General Posting Setup" highlighted. The background shows a sales order for "The Cannon Group PLC" with a line item "PARIS Guest Chair, black".

**Sales Order | Work Date: 1/27/2022**  
 1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print

**General**

No. 1001  
 Customer Name The Cannon Group PLC  
 Contact Mr. Andy Teal  
 Posting Date 1/27/2022  
 Order Date 1/27/2022

Requested Delivery Date  
 External Document No.  
 Status Open

**Lines** | Manage | Line | Order | Fewer options

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65  
 Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66  
 Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

**Sell-to Customer Sales History**

Customer No. 10000

Ongoing Sales Quotes	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	5
0	0	0
6	3	1
1		

**Customer Details**

Customer No. 10000  
 Name The Cannon Group PLC  
 Phone No.

## Basic Setup

### Line DOMESTIC MANUFACT

- 1) Click in Field COGS Account and enter **7190**
- 2) Click in Field COGS Account (Interim) and enter **2112**
- 3) Click in Field Inventory Adjmt. Account and enter **7170**
- 4) Click in Field Invt. Accrual Acc. (Interim) and enter **7791**

Dynamics 365 Business Central

General Posting Setup | Work Date: 1/27/2022

Search + New Edit List Delete Edit View Suggest Accounts Copy... Open in Excel More options

Show All Accounts

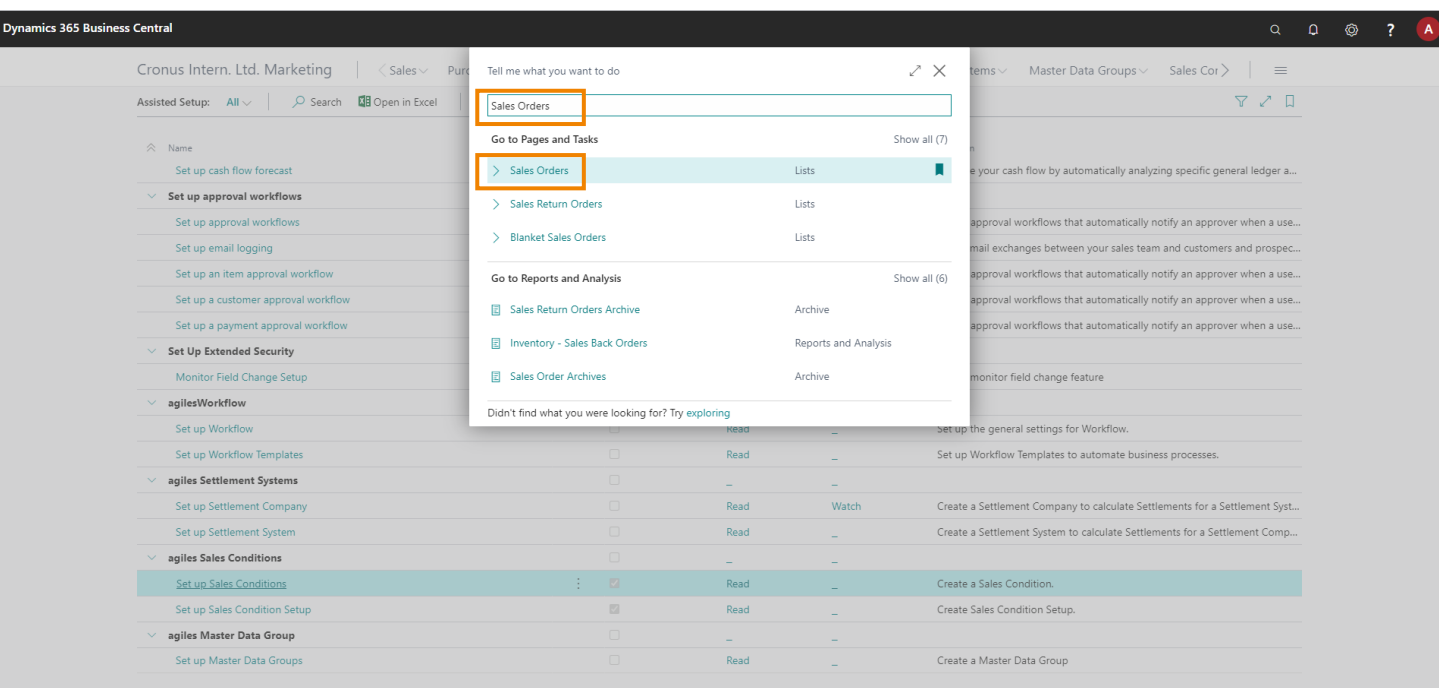
Gen. Bus. Posting Group ↑	Gen. Prod. Posting Group ↑	Sales Prepayments Account	Purch. Account	Purch. Credit Memo Account	Purch. Line Disc. Account	Purch. Inv. Disc. Account	Purch. Pmt. Disc. Debit Acc.	Purch. Pmt. Disc. Credit Acc.	Purch. Prepayments Account	COGS Account	COGS Account (Interim)	Inventory Adjmt. Account	Invt. Accrual Acc. (Interim)	Direct Cost Applied Account	Overhead Applied Account
	MANUFACT									7190	2112	7170	5510	7791	7792
	MISC									7190	2112	7170	5510	7191	7192
	NO VAT									7290	2132	7270	5530	7291	7292
	RAW MAT									7190	2112	7170	5510	7191	7192
	RETAIL									7190	2112	7170	5510	7791	7792
	SERVICES									7190	2112	7170	5510	7791	7792
→ DOMESTIC	MANUFACT		7110	7110	7140	7140				7190	2112	7170	5510	7791	7792
DOMESTIC	MISC	5380	7110	7110	7140	7140			2430	7190	2112	7170	5510	7191	7192
DOMESTIC	NO VAT	5360	7110	7110	7140	7140				7190	2112	7170	5510	7191	7192
DOMESTIC	RAW MAT	5380	7210	7210	7240	7240			2430	7290	2132	7270	5530	7291	7292
DOMESTIC	RETAIL	5380	7110	7110	7140	7140			2430	7190	2112	7170	5510	7191	7192
DOMESTIC	SERVICES	5370	7110	7110	7140	7140			2420	7190	2112	7170	5510	7791	7792
EU	MANUFACT		7120	7120	7140	7140								7791	7792
EU	MISC		7120	7120	7140	7140				7190	2112	7170	5510	7191	7192
EU	NO VAT		7120	7120	7140	7140				7190	2112	7170	5510	7191	7192
EU	RAW MAT		7220	7220	7240	7240				7290	2132	7270	5530	7291	7292
EU	RETAIL		7120	7120	7140	7140				7190	2112	7170	5510	7191	7192
EU	SERVICES		7120	7120	7140	7140				7190	2112	7170	5510	7791	7792
EXPORT	MANUFACT		7130	7130	7140	7140								7791	7792

# Create a Sales Order



## Create a Sales Order

- 1) Open „Tell me what you want to do“ and search for **Sales Orders**
- 2) Click on **Sales Orders**



The screenshot shows the Dynamics 365 Business Central interface. The top navigation bar includes 'Cronus Intern. Ltd. Marketing', '< Sales', and 'Purchasing'. The left sidebar shows a list of tasks under 'Assisted Setup: All'. The main area displays a search bar with the text 'Tell me what you want to do'. Below the search bar, the results are categorized into 'Go to Pages and Tasks' and 'Go to Reports and Analysis'. The 'Go to Pages and Tasks' section lists 'Sales Orders' (highlighted), 'Sales Return Orders', and 'Blanket Sales Orders'. The 'Go to Reports and Analysis' section lists 'Sales Return Orders Archive', 'Inventory - Sales Back Orders', and 'Sales Order Archives'. The 'Sales Orders' item is highlighted with a red box, indicating it is the selected option.

Category	Item	Type
Go to Pages and Tasks	Sales Orders	Lists
	Sales Return Orders	Lists
	Blanket Sales Orders	Lists
Go to Reports and Analysis	Sales Return Orders Archive	Archive
	Inventory - Sales Back Orders	Reports and Analysis
	Sales Order Archives	Archive

## Create a Sales Order

### 1) Click on +New

Dynamics 365 Business Central

Sales Orders | Work Date: 1/27/2022

Search **+ New** Manage Report Order Release Posting Print/Send Navigate Open in Excel More options

Create a new entry.

No. ↑	Customer No.	Sell-to Customer Name	External Document No.	Location Code	Assigned User ID	Document Date	Status	Compl. Shipped	Amount Shipped Not Invoiced (LCY)	Amount Shipped Not Invoiced (LCY) Incl. VAT	Amount
101005	30000	John Haddock Insurance Co.				1/13/2022	Released	Yes	1,597.52	1,996.90	1,597.52
101009	38128456	MEMA Ljubljana d.o.o.		RED		1/21/2022	Released	No	804.20	804.20	2,801.90
101011	43687129	Designstudio Gmunden		RED		1/14/2022	Released	No	0.00	0.00	6,996.90
101013	46897889	Englunds Kontorsmobler AB		YELLOW		1/20/2022	Released	No	0.00	0.00	12,240.00
101015	49633663	Autohaus Mielberg KG		GREEN		1/23/2022	Released	No	6,201.31	6,201.31	19,398.21
101016	10000	The Cannon Group PLC		BLUE		1/27/2022	Released	Yes	420.40	525.50	4,200.00
101017	20000	Selangorian Ltd.				1/28/2022	Open	No	0.00	0.00	1,100.00
101018	01454545	New Concepts Furniture		YELLOW		1/28/2022	Open	No	0.00	0.00	1,000.00
101019	31987987	Candoxy Nederland BV		YELLOW		1/24/2022	Released	No	1,672.47	1,672.47	5,172.47
101020	32789456	Lovina Contractors		YELLOW		1/28/2022	Open	No	0.00	0.00	5,172.47
101022	38128456	MEMA Ljubljana d.o.o.		RED		2/6/2022	Open	No	0.00	0.00	2,900.00
101023	30000	John Haddock Insurance Co.				2/23/2022	Open	No	0.00	0.00	4,700.00
104001	10000	The Cannon Group PLC		BLUE		1/19/2022	Open	No	0.00	0.00	1,000.00
104002	20000	Selangorian Ltd.				1/19/2022	Open	No	0.00	0.00	2,400.00
104003	30000	John Haddock Insurance Co.				1/19/2022	Open	No	0.00	0.00	1,000.00
104004	40000	Deerfield Graphics Company		YELLOW		1/19/2022	Open	No	0.00	0.00	1,700.00
104005	60000	Blanemark Hifi Shop		WHITE		1/19/2022	Open	No	0.00	0.00	4,900.00
104006	10000	The Cannon Group PLC		BLUE		1/19/2022	Open	No	0.00	0.00	1,000.00
104007	20000	Selangorian Ltd.				1/19/2022	Open	No	0.00	0.00	2,600.00

**Details** Attachments (0)

**Customer Statistics**

Customer No. 30000  
 Balance (LCY) 349,615.40

**Sales**  
 Outstanding Orders (LCY) 9,502.16  
 Shipped Not Invd. (LCY) 1,996.90  
 Outstanding Invoices (LCY) 0.00

**Service**  
 Outstanding Serv. Orders (LCY) 10.65  
 Serv Shipped Not Invoiced(LCY) 0.00  
 Outstanding Serv.Invoices(LCY) 0.00

**Payments**  
 Payments (LCY) 0.00  
 Refunds (LCY) 0.00  
 Last Payment Receipt Date -

Total (LCY) **361,125.11**  
 Credit Limit (LCY) 0.00  
 Overdue Amounts (LCY) as of... 110,020.08  
 Total Sales (LCY) 6,142.90  
 Invoiced Prepayment Amount... 0.00

- 1) Click in Field Customer Name and enter 10000

35

## Create a Sales Order

### Lines

- 1) Click in Field No. and enter **1900-S**
- 2) Click in Field Quantity and enter **2**
- 3) Click on **More options**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1001 Due Date 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Lines Manage **More options**

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	

Subtotal Excl. VAT (GBP) 250.20 Total Excl. VAT (GBP) 250.20

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 62.55

Invoice Discount % 0 Total Incl. VAT (GBP) 312.75

**Sell-to Customer Sales History**

Customer No. 10000

0	0	5
Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	0
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
6	3	1
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
1		
Posted Sales Credit Memos		

**Customer Details**

Customer No. 10000

Name The Cannon Group PLC

Phone No.

## Create a Sales Order

### 1) Click on **Line**, **Related Information**, **Conditions**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General**

No. 1001 Due Date 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Lines Manage **Line** Order Fewer options

Functions Item Availability by **Related Information**

Item 1900-S PARIS Guest Chair, black

Reservation Entries

Item Tracking Lines

Select Item Substitution

Dimensions

Comments

Item Charge Assignment

Order Promising

Attachments

Assemble to Order

Document Line Tracking

Deferral Schedule

**Conditions**

Condition Load Shows Sales Document Conditions.

Subtotal Excl. VAT (GBP) 250.20

Inv. Discount Amount Excl. VAT (GBP) 62.55

Invoice Discount % Total Incl. VAT (GBP) 312.75

**Details** Attachments (0)

**Sell-to Customer Sales History**

Customer No. 10000

0	0	5
Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	0
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
6	3	1
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
1		
Posted Sales Credit Memos		

**Customer Details**

Customer No. 10000

Name The Cannon Group PLC

Phone No.

## Create a Sales Order

- 1) See the overview of your Discounts
- 2) In addition to the Invoice Group Discount of 20% our set up Discounts of 5% and 2% are displayed
- 3) Click on **Close**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

✓ Saved

### Edit - Sales Document Conditions - 1001 - The Cannon Group PLC

Search + New Edit List Delete Open in Excel

Payment Point of Time ↑	Calculation Sequence ↑	Included	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date
→ Invoice	0	<input checked="" type="checkbox"/>	Item Discount Group RAW MAT / Customer D...	0	*		Percent Line	20.00		
Invoice	0	<input checked="" type="checkbox"/>	Sell-to Customer No. - 10000 Item 1900-S	0	GENDISC		Percent Line	5.00		
Invoice	0	<input checked="" type="checkbox"/>	Sell-to Customer No. - 10000 Item 1900-S	0	SPECDISC		Percent Line	2.00		

Close

Invoice Details > 1M/80 Phone No.

## Create a Sales Order

### Lines

1) The Line Discount % is now set to 27

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1001 Due Date 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66

Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

**Sell-to Customer Sales History**

Customer No. 10000

Ongoing Sales Quotes 0	Ongoing Sales Blanket Orders 0	Ongoing Sales Orders 5
Ongoing Sales Invoices 0	Ongoing Sales Return Orders 0	Ongoing Sales Credit Memos 0
Posted Sales Shipments 6	Posted Sales Invoices 3	Posted Sales Return Receipts 1
Posted Sales Credit Memos 1		

**Customer Details**

Customer No. 10000

Name The Cannon Group PLC

# Post a Sales Order



## Post a Sales Order

- 1) Click on **Posting**
- 2) Click on **Post**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1001 · The Cannon Group PLC

Process Release **Posting** Prepare Order Request Approval Print/Send Navigate More options

**Post...** Post and New... Post and Send... Preview Posting

Finalize the document or journal by posting the amounts and quantities to the related accounts in your company books. (F9)

No. 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022 Status **Open**

Order Date 1/27/2022

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP)	182.65	Total Excl. VAT (GBP)	182.65
Inv. Discount Amount Excl. VAT (GBP)	0.00	Total VAT (GBP)	45.66
Invoice Discount %	0	Total Incl. VAT (GBP)	228.31

**Sell-to Customer Sales History**

Customer No. 10000

0	0	5
Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	0
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
6	3	1
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
1		
Posted Sales Credit Memos		

**Customer Details**

Customer No. 10000

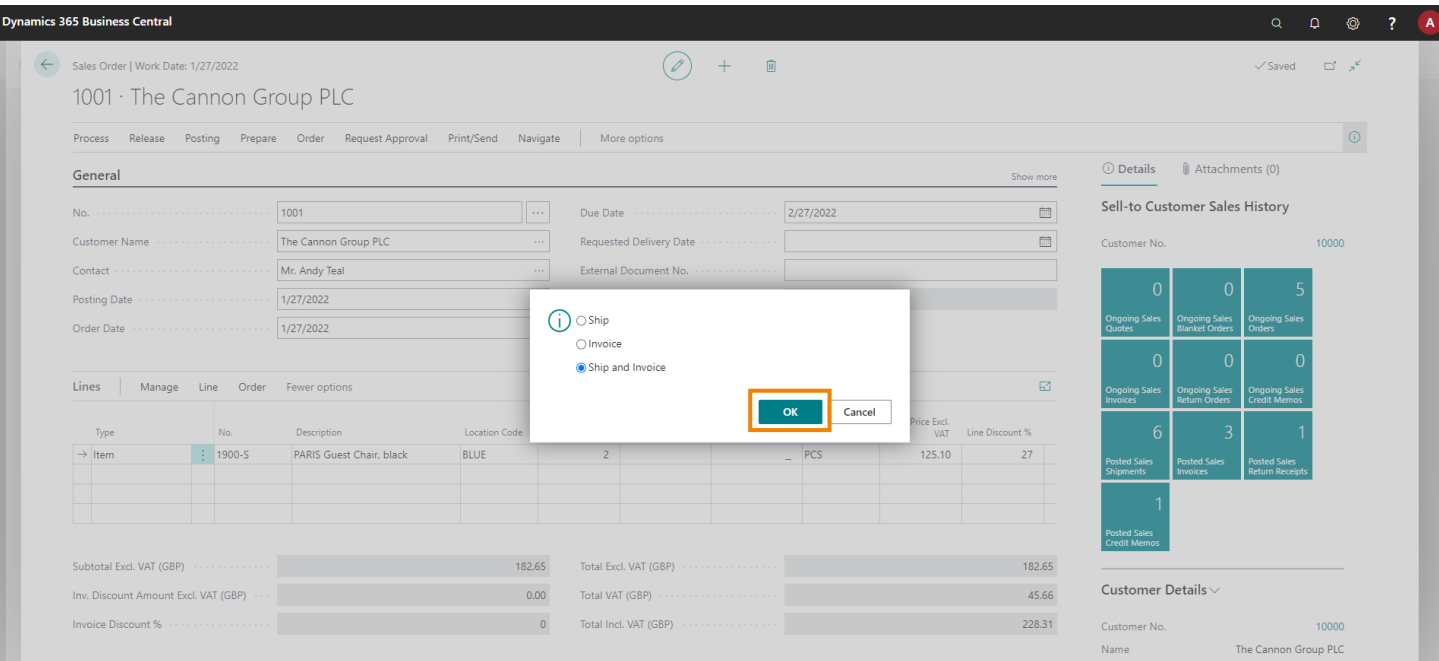
Name The Cannon Group PLC

Phone N/A

## Post a Sales Order

1) Click on **OK**

Dynamics 365 Business Central



The screenshot shows the Dynamics 365 Business Central interface for a Sales Order. The order is for 'The Cannon Group PLC' with a due date of 2/27/2022. A modal dialog is open, asking for the shipping and invoicing options. The 'Ship and Invoice' option is selected and highlighted with a red box. The 'OK' button is also highlighted with a red box.

**Sales Order | Work Date: 1/27/2022**

1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1001 Due Date 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022

Order Date 1/27/2022

**Lines** | Manage | Line | Order | Fewer options

Type	No.	Description	Location Code	Unit	Qty	Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	PCS	2	125.10	27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66

Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

**Details** | Attachments (0)

**Sell-to Customer Sales History**

Customer No. 10000

Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	5

Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	0

Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
6	3	1

Posted Sales Credit Memos
1

**Customer Details** ✓

Customer No. 10000

Name The Cannon Group PLC

## Post a Sales Order

### 1) Click on **Yes**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1001 · The Cannon Group PLC

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1001 Due Date 2/27/2022

Customer Name The Cannon Group PLC Requested Delivery Date

Contact Mr. Andy Teal External Document No.

Posting Date 1/27/2022

Order Date 1/27/2022

**Lines** | Manage | Line | Order | Fewer options

Type	No.	Description	Location Code	Qty	Unit	Price Excl.	VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2	PCS	125.10		27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66

Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

Invoice Details > 1M/801

**Details** | Attachments (0)

**Sell-to Customer Sales History**

Customer No. 10000

Ongoing Sales Quotes	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	5
0	0	0
6	3	1
1		

**Customer Details** ▾

Customer No. 10000

Name The Cannon Group PLC

Phone No.

**Dialog Box:**

The order is posted as number 103032 and moved to the Posted Sales Invoices window.

Do you want to open the posted invoice?

**Yes** **No**

## Post a Sales Order

- 1) See the Line Discount % is 27
- 2) Click on **More Options, Line, Conditions**

Dynamics 365 Business Central

Posted Sales Invoice | Work Date: 1/27/2022

103032 · The Cannon Group PLC

Process Invoice Correct Print/Send Navigate More options

**General** Show more

No. ....	103032	Due Date .....	2/27/2022
Customer .....	The Cannon Group PLC	Quote No. ....	
Contact .....	Mr. Andy Teal	Order No. ....	1001
Posting Date .....	1/27/2022	Closed .....	<input type="checkbox"/>

Lines Manage **Line** Fewer options

Dimensions Comments Item Tracking Entries Item Shipment Lines Document Line Tracking Deferral Schedule Attachments **Conditions**

→ Item								
1900-S	PARIS Guest Chair, black	2	PCS	125.10	27	182.65	Shows Posted Sales Invoice Line Document Conditions.	

Invoice Discount Amount Excl. VAT ..... 0.00 Total VAT (GBP) ..... 45.66

Total Excl. VAT (GBP) ..... 182.65 Total Incl. VAT (GBP) ..... 228.31

Invoice Details > 1/27/2022 1M(80)

**Incoming Document Files** Details Attachments (0)

Name	Type
(There is nothing to show in this view)	


## Post a Sales Order

- 1) See the Overview of your Discounts 20%, 5% and 2%
- 2) Click on **Close**

Dynamics 365 Business Central

Posted Sales Invoice | Work Date: 1/27/2022

View - Posted Sales Doc. Conditions - 103032 · The Cannon Group PLC

Search  Open in Excel

Payment Point of Time ↑	Reclass... Requir...	Accrual Requir...	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Reclas... Posted	Accrual Posted	Discount Amount to Invoice
Invoice	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Item Discount Group RAW MAT / Custo...	0			Percent Line	20.00			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	50.04
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Sell-to Customer No. - 10000 Item 1900...	0	GENDISC		Percent Line	5.00			<input type="checkbox"/>	<input type="checkbox"/>	12.51
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Sell-to Customer No. - 10000 Item 1900...	0	SPECDISC		Percent Line	2.00			<input type="checkbox"/>	<input type="checkbox"/>	5.00


Shipping and Billing > The Cannon Group PLC

**Close**




## Post a Sales Order

### 1) Go back one page

Dynamics 365 Business Central



Posted Sales Invoice | Work Date: 1/27/2022

✓ Saved

Back

103032 · The Cannon Group PLC

Process Invoice Correct Print/Send Navigate More options

**General**

Show more

No. 103032

Due Date 2/27/2022

Customer The Cannon Group PLC

Quote No.

Contact Mr. Andy Teal

Order No. 1001

Posting Date 1/27/2022

Closed

Lines Manage Line Fewer options

Type	No.	Description	Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %	Line Amount Excl. VAT	Deferral Code	Department Code
→ Item	1900-S	PARIS Guest Chair, black	2	PCS	125.10	27	182.65		SALES

Invoice Discount Amount Excl. VAT 0.00

Total VAT (GBP) 45.66

Total Excl. VAT (GBP) 182.65

Total Incl. VAT (GBP) 228.31

Invoice Details >

1/27/2022 1M(8D)

Shipping and Billing >

The Cannon Group PLC

Details Attachments (0)

**Incoming Document Files**

Name	Type
(There is nothing to show in this view)	

# Create a Second Sales Order

## Create a Second Sales Order

### 1) Click on **+New**

Dynamics 365 Business Central

Sales Orders | Work Date: 1/27/2022

Search **+ New** Manage Report Order Release Posting Print/Send Navigate Open in Excel More options

No. ↑	Sell-to Customer No.	Sell-to Customer Name	External Document No.	Location Code	Assigned User ID	Document Date	Status	Compl. Shipped	Amount Shipped Not Invoiced (LCY)	Amount Shipped Not Invoiced (LCY) Incl. VAT	Amou
101005	30000	John Haddock Insurance Co.				1/13/2022	Released	Yes	1,597.52	1,996.90	1,597.52
101009	38128456	MEMA Ljubljana d.o.o.		RED		1/21/2022	Released	No	804.20	804.20	2,801.90
101011	43687129	Designstudio Gmunden		RED		1/14/2022	Released	No	0.00	0.00	6,996.90
101013	46897889	Englunds Kontorsmöbler AB		YELLOW		1/20/2022	Released	No	0.00	0.00	12,250.00
101015	49633663	Autohaus Mielberg KG		GREEN		1/23/2022	Released	No	6,201.31	6,201.31	19,350.00
101016	10000	The Cannon Group PLC		BLUE		1/27/2022	Released	Yes	420.40	525.50	4,200.00
101017	20000	Selangorian Ltd.				1/28/2022	Open	No	0.00	0.00	1,100.00
101018	01454545	New Concepts Furniture		YELLOW		1/28/2022	Open	No	0.00	0.00	1,000.00
101019	31987987	Candoxy Nederland BV		YELLOW		1/24/2022	Released	No	1,672.47	1,672.47	5,100.00
101020	32789456	Lovina Contractors		YELLOW		1/28/2022	Open	No	0.00	0.00	5,100.00
101022	38128456	MEMA Ljubljana d.o.o.		RED		2/6/2022	Open	No	0.00	0.00	2,900.00
101023	30000	John Haddock Insurance Co.				2/23/2022	Open	No	0.00	0.00	4,700.00
104001	10000	The Cannon Group PLC		BLUE		1/19/2022	Open	No	0.00	0.00	1,000.00
104002	20000	Selangorian Ltd.				1/19/2022	Open	No	0.00	0.00	2,400.00
104003	30000	John Haddock Insurance Co.				1/19/2022	Open	No	0.00	0.00	1,000.00
104004	40000	Deerfield Graphics Company		YELLOW		1/19/2022	Open	No	0.00	0.00	1,700.00
104005	60000	Blanemark HiFi Shop		WHITE		1/19/2022	Open	No	0.00	0.00	4,900.00
104006	10000	The Cannon Group PLC		BLUE		1/19/2022	Open	No	0.00	0.00	1,000.00
104007	20000	Selangorian Ltd.				1/19/2022	Open	No	0.00	0.00	2,600.00

Details Attachments (0)

**Customer Statistics**

Customer No. 30000

Balance (LCY) 349,615.40

**Sales**

Outstanding Orders (LCY) 9,502.16

Shipped Not Invd. (LCY) 1,996.90

Outstanding Invoices (LCY) 0.00

**Service**

Outstanding Serv. Orders (LCY) 10.65

Serv Shipped Not Invoiced(LCY) 0.00

Outstanding Serv.Invoices(LCY) 0.00

**Payments**

Payments (LCY) 0.00

Refunds (LCY) 0.00

Last Payment Receipt Date -

**Total (LCY) 361,125.11**

Credit Limit (LCY) 0.00

Overdue Amounts (LCY) as of... 110,020.08

Total Sales (LCY) 6,142.90

Invoiced Prepayment Amoun... 0.00



## Create a Second Sales Order

1) Click in Field Customer Name and enter 20000

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1002

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1002 Due Date

Customer Name \* 20000 Requested Delivery Date

Contact External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Lines	Manage	Line	Order	Fewer options
Type	No.	Description	Location Code	Quantity Qty. to Assemble to Order Reserved Quantity Unit of Measure Code Unit Price Excl. VAT Line Discount %
→ Item	:			

Subtotal Excl. VAT (GBP) 0.00 Total Excl. VAT (GBP) 0.00

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 0.00

Invoice Discount % 0 Total Incl. VAT (GBP) 0.00

Invoice Details >

**Sell-to Customer Sales History**

Customer No.

0	0	0
Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	0
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	0
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
0		
Posted Sales Credit Memos		

**Customer Details** ✓

Customer No.

Name

Phone No.

## Create a Second Sales Order

### Lines

- 1) Click in Field No. and enter **1900-S**
- 2) Click in Field Location Code and enter **BLUE**
- 3) Click in Field Quantity and enter **2**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1002 · Selangorian Ltd.

✕ This customer has an overdue balance. Show details

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1002 Due Date 2/10/2022

Customer Name Selangorian Ltd. Requested Delivery Date

Contact Mr. Mark McArthur External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	

Subtotal Excl. VAT (GBP) 250.20 Total Excl. VAT (GBP) 250.20

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 62.55

Invoice Discount % 0 Total Incl. VAT (GBP) 312.75

**Sell-to Customer Sales History**

Customer No. 20000

Ongoing Sales Quotes	0	Ongoing Sales Blanket Orders	0	Ongoing Sales Orders	5
Ongoing Sales Invoices	0	Ongoing Sales Return Orders	0	Ongoing Sales Credit Memos	0
Posted Sales Shipments	4	Posted Sales Invoices	4	Posted Sales Return Receipts	2
Posted Sales Credit Memos	2				

**Customer Details** ✓

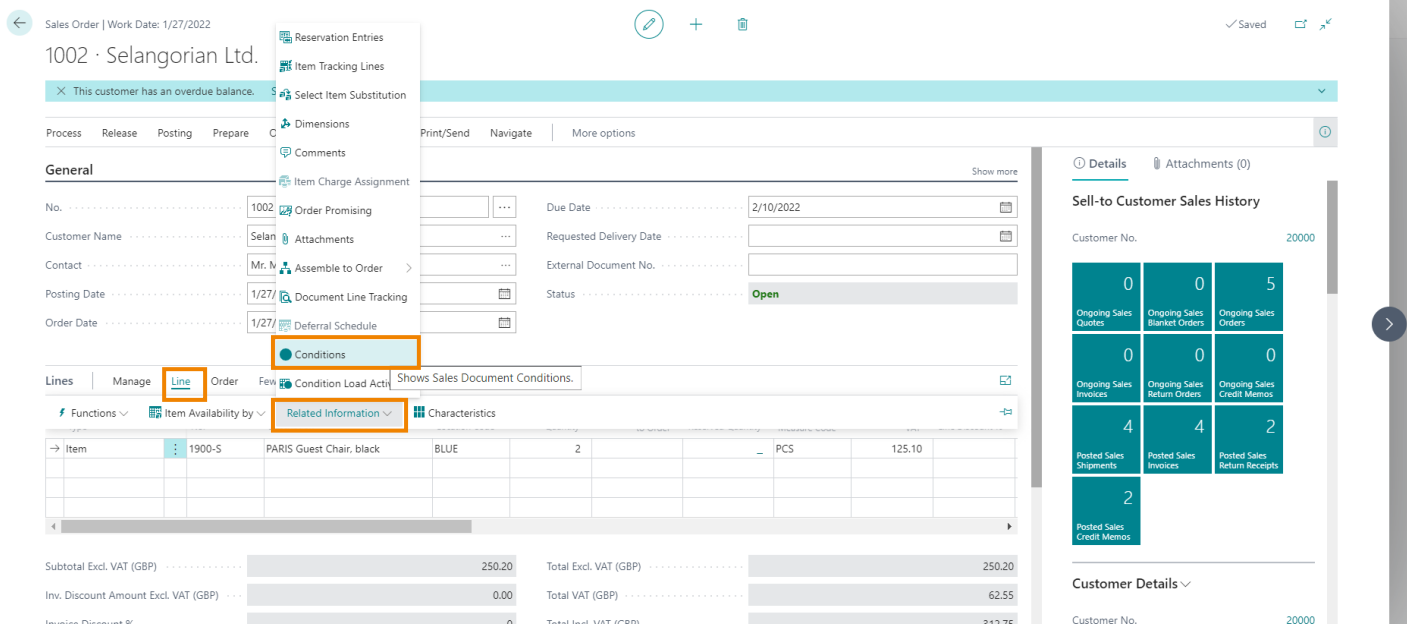
Customer No. 20000

Name Selangorian Ltd.

## Create a Second Sales Order

- 1) Click on **Line**, **Related Information**, **Conditions**

Dynamics 365 Business Central



Sales Order | Work Date: 1/27/2022

1002 · Selangorian Ltd.

✕ This customer has an overdue balance.

Process Release Posting Prepare

Print/Send Navigate More options

**General**

No. 1002

Customer Name Selangorian Ltd.

Contact Mr. M. M. M.

Posting Date 1/27/2022

Order Date 1/27/2022

Due Date 2/10/2022

Requested Delivery Date

External Document No.

Status Open

Reservation Entries

Item Tracking Lines

Select Item Substitution

Dimensions

Comments

Item Charge Assignment

Order Promising

Attachments

Assemble to Order

Document Line Tracking

Deferral Schedule

Conditions

Condition Load Activation Shows Sales Document Conditions.

Lines Manage **Line** Order

Functions Item Availability by Related Information Characteristics

Item	1900-S	PARIS Guest Chair, black	BLUE	2	PCS	125.10

Subtotal Excl. VAT (GBP) 250.20

Total Excl. VAT (GBP) 250.20

Inv. Discount Amount Excl. VAT (GBP) 0.00

Total VAT (GBP) 62.55

Total Incl. VAT (GBP) 312.75

**Sell-to Customer Sales History**

Customer No. 20000

Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	5
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	0
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
4	4	2
Posted Sales Credit Memos		
2		

**Customer Details**

Customer No. 20000

## Create a Second Sales Order

- 1) See the Overview of your Discounts 20%, 4% and 3%
- 2) Click on **Close**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

✓ Saved

### Edit - Sales Document Conditions - 1002 · Selangorian Ltd.

Search + New Edit List Delete Open in Excel

Payment Point of Time ↑	Calculation Sequence ↑	Included	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date
→ Invoice	0	<input checked="" type="checkbox"/>	Item Discount Group RAW MAT / Customer D...	0	*		Percent Line	20.00		
Invoice	0	<input checked="" type="checkbox"/>	Sell-to Customer No. - 20000 Item 1900-S	0	GENDISC		Percent Line	4.00		
Invoice	0	<input checked="" type="checkbox"/>	Sell-to Customer No. - 20000 Item 1900-S	0	SPECDISC		Percent Line	3.00		

Close

## Create a Second Sales Order

### Lines

- 1) See Line Discount is 27%

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

+

✓ Saved

1002 · Selangorian Ltd.

X This customer has an overdue balance. Show details

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

General

No. 1002 Due Date 2/10/2022

Customer Name Selangorian Ltd. Requested Delivery Date

Contact Mr. Mark McArthur External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Lines Manage Line Order Fewer options

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP) 182.65

Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00

Total VAT (GBP) 45.66

Invoice Discount % 0

Total Incl. VAT (GBP) 228.31

Details Attachments (0)

Sell-to Customer Sales History

Customer No. 20000

Ongoing Sales Quotes 0	Ongoing Sales Blanket Orders 0	Ongoing Sales Orders 5
Ongoing Sales Invoices 0	Ongoing Sales Return Orders 0	Ongoing Sales Credit Memos 0
Posted Sales Shipments 4	Posted Sales Invoices 4	Posted Sales Return Receipts 2
Posted Sales Credit Memos 2		

Customer Details

Customer No. 20000

# Post the Second Sales Order

## Post the Second Sales Order

- 1) Click on **Posting**
- 2) Click on **Post**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1002 · Selangorian Ltd.

✕ This customer has an overdue balance. Show details

Process Release **Posting** Prepare Order Request Approval Print/Send Navigate More options

Post... Post and New... Post and Send... Preview Posting

No. Finalize the document or journal by posting the amounts and quantities to the related accounts in your company books. (F9) 2/10/2022

Customer Name Selangorian Ltd. Requested Delivery Date

Contact Mr. Mark McArthur External Document No.

Posting Date 1/27/2022 Status Open

Order Date 1/27/2022

Lines	Manage	Line	Order	Fewer options					
Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP)	182.65	Total Excl. VAT (GBP)	182.65
Inv. Discount Amount Excl. VAT (GBP)	0.00	Total VAT (GBP)	45.66
Invoice Discount %	0	Total Incl. VAT (GBP)	228.31

**Sell-to Customer Sales History**

Customer No. 20000

Ongoing Sales Quotes	0	Ongoing Sales Blanket Orders	0	Ongoing Sales Orders	5
Ongoing Sales Invoices	0	Ongoing Sales Return Orders	0	Ongoing Sales Credit Memos	0
Posted Sales Shipments	4	Posted Sales Invoices	4	Posted Sales Return Receipts	2
Posted Sales Credit Memos	2				

**Customer Details**

Customer No. 20000

Name Selangorian Ltd.

## Post the Second Sales Order

1) Click on **OK**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1002 · Selangorian Ltd.

✕ This customer has an overdue balance. Show details

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1002 Due Date 2/10/2022

Customer Name Selangorian Ltd. Requested Delivery Date

Contact Mr. Mark McArthur

Posting Date 1/27/2022

Order Date 1/27/2022

Lines Manage Line Order Fewer options

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66

Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

**Details** Attachments (0)

**Sell-to Customer Sales History**

Customer No. 20000

Ongoing Sales Quotes	Ongoing Sales Blanket Orders	Ongoing Sales Orders
0	0	5
Ongoing Sales Invoices	Ongoing Sales Return Orders	Ongoing Sales Credit Memos
0	0	0
Posted Sales Shipments	Posted Sales Invoices	Posted Sales Return Receipts
4	4	2
Posted Sales Credit Memos		
2		

**Customer Details** Customer No. 20000

**Modal Dialog:**

Ship Invoice Ship and Invoice

**OK** Cancel



## Post the Second Sales Order

### 1) Click on **Yes**

Dynamics 365 Business Central

Sales Order | Work Date: 1/27/2022

1002 · Selangorian Ltd.

✕ This customer has an overdue balance. Show details

Process Release Posting Prepare Order Request Approval Print/Send Navigate More options

**General** Show more

No. 1002 Due Date 2/10/2022

Customer Name Selangorian Ltd. Requested Delivery Date

Contact Mr. Mark McArthur

Posting Date 1/27/2022

Order Date 1/27/2022

Lines Manage Line Order Fewer options

The order is posted as number 103033 and moved to the Posted Sales Invoices window.  
Do you want to open the posted invoice?

Yes No

Type	No.	Description	Location Code	Quantity	Qty. to Assemble to Order	Reserved Quantity	Unit of Measure Code	Unit Price Excl. VAT	Line Discount %
→ Item	1900-S	PARIS Guest Chair, black	BLUE	2			PCS	125.10	27

Subtotal Excl. VAT (GBP) 182.65 Total Excl. VAT (GBP) 182.65

Inv. Discount Amount Excl. VAT (GBP) 0.00 Total VAT (GBP) 45.66

Invoice Discount % 0 Total Incl. VAT (GBP) 228.31

**Sell-to Customer Sales History**

Customer No. 20000

Ongoing Sales Quotes	0	Ongoing Sales Blanket Orders	0	Ongoing Sales Orders	5
Ongoing Sales Invoices	0	Ongoing Sales Return Orders	0	Ongoing Sales Credit Memos	0
Posted Sales Shipments	4	Posted Sales Invoices	4	Posted Sales Return Receipts	2
Posted Sales Credit Memos	2				

**Customer Details** ✓

Customer No. 20000

Name Selangorian Ltd.

## Post the Second Sales Order

- 1) See the Line Discount is 27%

Dynamics 365 Business Central

Posted Sales Invoice | Work Date: 1/27/2022

103033 · Selangorian Ltd.

Process Invoice Correct Print/Send Navigate More options

**General** Show more

No. ....	103033	Due Date .....	2/10/2022
Customer .....	Selangorian Ltd.	Quote No. ....	
Contact .....	Mr. Mark McArthur	Order No. ....	1002
Posting Date .....	1/27/2022	Closed .....	<input type="checkbox"/>

Lines	Manage	Line	Fewer options
Type	No.	Description	Quantity Unit of Measure Code Unit Price Excl. VAT Line Discount % Line Amount Excl. VAT Deferral Code Department Code
→ Item	1900-S	PARIS Guest Chair, black	2 PCS 125.10 27 182.65 SALES

Invoice Discount Amount Excl. VAT .....	0.00	Total VAT (GBP) .....	45.66
Total Excl. VAT (GBP) .....	182.65	Total Incl. VAT (GBP) .....	228.31

**Invoice Details** > 1/27/2022 14 DAYS

**Shipping and Billing** > Selangorian Ltd.

**Details** | Attachments (0)

**Incoming Document Files** ✓

Name	Type
(There is nothing to show in this view)	

## Post the Second Sales Order

- 1) Click on **Line**
- 2) Click on **Conditions**

Dynamics 365 Business Central

Posted Sales Invoice | Work Date: 1/27/2022

103033 · Selangorian Ltd.

Process Invoice Correct Print/Send Navigate More options

**General** Show more

No. ....	103033	Due Date .....	2/10/2022
Customer .....	Selangorian Ltd.	Quote No. ....	
Contact .....	Mr. Mark McArthur	Order No. ....	1002
Posting Date .....	1/27/2022	Closed .....	<input type="checkbox"/>

Lines Manage **Line** Fewer options

Dimensions Comments Item Tracking Entries Item Shipment Lines Document Line Tracking Deferral Schedule Attachments **Conditions**

→ Item 1900-S PARIS Guest Chair, black 2 PCS 125.10 27 182.65 Shows Posted Sales Invoice Line Document Conditions.

Invoice Discount Amount Excl. VAT .....	0.00	Total VAT (GBP) .....	45.66
Total Excl. VAT (GBP) .....	182.65	Total Incl. VAT (GBP) .....	228.31

Invoice Details > 1/27/2022 14 DAYS

**Incoming Document Files** Details Attachments (0)

Name	Type
(There is nothing to show in this view)	

## Post the Second Sales Order

- 1) See the Overview of your Discounts 20%, 4% and 3%
- 2) Click on **Close**

Dynamics 365 Business Central

Posted Sales Invoice | Work Date: 1/27/2022

View - Posted Sales Doc. Conditions - 103033 · Selangorian Ltd.

Search Open in Excel

Payment Point of Time ↑	Reclas... Requir...	Accrual Requir...	Description	Priority	Condition Type Code	Condition Type Description	Discount Type	Discount %	Starting Date	Ending Date	Reclas... Posted	Accrual Posted	Discount Amount to Invoice
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Item Discount Group RAW MAT / Cust...	0			Percent Line	20.00			<input type="checkbox"/>	<input type="checkbox"/>	50.04
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Sell-to Customer No. - 20000 Item 1900...	0	GENDISC		Percent Line	4.00			<input type="checkbox"/>	<input type="checkbox"/>	10.01
Invoice	<input type="checkbox"/>	<input type="checkbox"/>	Sell-to Customer No. - 20000 Item 1900...	0	SPECDISC		Percent Line	3.00			<input type="checkbox"/>	<input type="checkbox"/>	7.51

Shipping and Billing > Selangorian Ltd.

**Close**